



TUBAC FIRE DISTRICT

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TUBAC FIRE DISTRICT BOARD MEETING MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS September 24, 2025

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:30 p.m., by Sandy Johnson
The Pledge of Allegiance was recited.
2. Roll call of Board Members: Sandy Johnson, Rich Bohman, Gary Brasher and Herb Wisdom were present at Tubac Community Center. Also, in attendance at Tubac Community Center, Fire Chief Ben Guerrero, Deputy Chief Hesly Guerrero, Fire Marshal John Conger and Bianca Hamric. Gabe Buldra attended on behalf of James Vincent Group. Members of the public in attendance were Ron Campana, Kathi Campana, Genaro Rivera and Sue Laverty.
3. Reading of Public Comments Submitted Via Email: None.
4. Call to the Public: None.
5. Correspondence: None.
6. Report from Board Members: None.
7. Chief and Staff Report: Fire Chief Ben Guerrero and Deputy Chief Hesly Guerrero and Captain Esai Tapia presented the monthly Staff Report for August:
 - Operations Update.
 - Training.
 - Administration Update.
 - Wildland Update.
8. Monthly Financial Report for September 2025: Gabe Buldra from James Vincent Group presented the financial reports for the month of August 2025. (Please refer to www.tubacfiredistrict.org under the Tubac Fire Board tab to review the report.)
9. Consent Agenda: Sandy Johnson made a motion to approve the consent agenda. Rich Bohman seconded the motion; all were in favor, the motion passed.
10. Discussion and possible action to authorize repair to unit #1041 (Type 1 Engine) in the amount not to exceed \$7,058.56. Fire Marshal John Conger requested Board approval for repair costs needed to the exhaust particulate system in engine # 1041. Marshal Conger informed the Board that the exhaust particulates do not exit the engine causing the vehicle to lose acceleration power. Gary Brasher made a motion to approve the repairs needed for engine #1041 in an amount not to exceed \$7,058.56. Rich Bohman seconded the motion; all were in favor, the motion passed.

Fire Station #1 Update and Tower Update:

- a. Fire Station #1 Update: Fire Chief Guerrero presented the Board with a tentative construction schedule from contractors DL Norton. Fire Chief stated the next items to take place in October.
 - Week of October 13, 2025: DL Norton contractor trailer will move on site, construction site fencing will be installed and a preconstruction meeting.
 - Week of October 20, 2025: Demolition of the old station #1 building will begin.
- b. Communication Tower Update: Fire Chief Guerrero stated that the tower is fully operational, the equipment has been installed, and solar panels are providing power. The old tower has been removed from the property. Chief Guerrero emphasized the last primary concern for the tower is whether it will be equipped with an aviation obstruction light system.
11. Discussion and possible action to modify the November and December Board Meeting dates due to the holidays. The Board discussed a schedule adjustment for the November and December Board meetings. This is to avoid conflicts with holiday dates.
 - November Board meeting date will be held, November 19th, 2025, at 1:30 p.m.
 - December Board meeting date will be held, December 17th, 2025, at 1:30 p.m.
12. Future Agenda Items: Fire Chief Ben Guerrero will request a spending limit increase that does not require prior authorization from the Board of Directors. Currently, the Fire Chief has a spending limit of \$5,000 for expenditures that do not require Board approval.
13. Next Meeting: October 29, 2025, at 1:30 p.m. to be held at the Tubac Community Center. Rich Bohman moved to adjourn the meeting at 2:30p.m., Gary Brasher seconded the motion; all were in favor; the motion passed.