



TUBAC FIRE DISTRICT

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TUBAC FIRE DISTRICT
BOARD MEETING MINUTES
REGULAR MEETING OF THE BOARD DIRECTORS
November 20, 2024

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:30 p.m. by Sandy Johnson.
2. Roll call of Board Members: Sandy Johnson, Mary Dahl, Gary Brasher, Rich Bohman and Herb Wisdom were present at the Tubac Community Center. Also, in attendance at Tubac Community Center, Fire Chief Ben Guerrero, Deputy Chief Hesly Guerrero, Captain John Conger, Captain Esai Tapia and Bianca Hamric. Gabe Buldra attended on behalf of James Vincent Group. Members of the public in attendance were Ron Campana, Kathi Campana, Karen Wilson, Kathleen Vandervoet, Ray Sayre, Grace Alegria, Pete Benequista and Genaro Rivera.
3. Swearing in the Oath of Office for newly appointed Board Members: Mary Dahl, Rich Bohman and Gary Brasher recited the Oath of Office.
4. Reading of public comments submitted via email: None.
5. Call to the public: Ray Sayer announced the installation of an AED machine outside of the pickle ball courts at the Tubac Community Center. Also, Ray acknowledged the efforts of the Tubac Fire District's firefighters for assisting Santa Cruz Shining with their trash clean-up project and for providing standby first aid. Santa Cruz Shining's next clean-up project is projected to be scheduled for January 18, 2025.
6. Correspondence: None.
7. Report from Board Members: Board Chair Sandy Johnson introduced Tubac Fire Districts newest Board Member Gary Brasher.
8. Chief and Staff Report: Deputy Chief Hesly Guerrero, Captain John Conger, Captain Esai Tapia and Fire Chief Ben Guerrero provided the monthly Staff Report for October 2024.
 - a. Operations Update.
 - b. Training.
 - c. Wildland Update.
 - d. Administration Update.
9. Monthly Financial Report for October 2024: Gabe Buldra from James Vincent Group presented the financial reports for the month of October 2024. (Please refer to www.tubacfiredistrict.org under the Tubac Fire Board tab to review report.)

10. Consent Agenda: Mary Dahl made a motion to approve the October 2024 consent agenda. Herb Wisdom seconded the motion; all were in favor, the motion passed unanimously.
11. Presentation and Discussion only on staff wages. Fire Chief Ben Guerrero delivered a presentation to the Board to highlight Tubac Fire District's firefighter duties and wages.
12. Discussion and possible action to approve a roof recoat for Tubac Fire Station #3 in an amount not to exceed \$23,500. Captain John Conger requested for the Board to approve the proposal received from R.A.D Roofing due to a 7-year guarantee. Rich Bohman raised concern with the quote from R.A.D roofing and suggested the District continue to seek proposals. Sandy Johnson agreed and stated that he would like to see more estimates for this project. No action was taken by the Board on the Board Action Request.
13. Fire Station #1 and Tower Update:
 - a. Update on the Station #1 project. Final plans for the Station #1 design will be submitted to the USDA the third week of December. Chief Guerrero gave a presentation of the furniture and equipment layout for the board to review.
 - b. Update on the Tower project. Fire Chief Guerrero informed the Board that the permits for the temporary power pole have been submitted to the county. Chief Guerrero also presented the architectural drawings surrounding the tower.
14. Future Agenda Items: Station #1 project.
15. Next Meeting: December 11, 2024, at 1:30 p.m.
16. Adjourn meeting: Herb Wisdom made a motion to adjourn the Board meeting. Rich Bohman seconded the motion; All were in favor; the motion passed. Meeting adjourned at 3:20 p.m.