



TUBAC FIRE DISTRICT

2227 EAST FRONTAGE ROAD
P.O. BOX 2881
TUBAC, ARIZONA 85646
TELEPHONE: (520)398-2255

REGULAR MEETING OF THE BOARD OF DIRECTORS

The Tubac Fire District Board of Directors will meet in regular session on January 31, 2024, at 1:30 pm at the Tubac Community Center Building located at 50 Bridge Rd in Tubac. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board may consider any item on this agenda in any order and at any time during the meeting. The Governing Board may convene into Executive Session for discussion or consultation for legal advice with its attorney regarding any item on this agenda, in accordance with A.R.S. § 38-431.03(A)(3).

Members of the public may attend the meeting in person, by viewing the livestream on the Tubac Fire District Facebook page, or by telephone by calling (346) 248-7799 and entering the Webinar ID, 827 3360 0975, if prompted.

NOTE: Executive Sessions are CONFIDENTIAL pursuant to A.R.S. § 38-431.03(C). Members of the public may not participate in Executive Sessions.

Members of the public who are not able to attend the meeting in person, may submit comments to the Board by email. The emails will be read out loud during the meeting. Please email any comments to bhamric@tubacfire.org. Emails must be received no later than 5pm the day before the meeting and must include your full name as well as your phone number (to allow District staff to contact you with any questions).

Agenda

1. Call to order and Pledge of Allegiance.
2. Roll call of Board Members.
3. Years of service recognition:
 - a. Captain Carlos Alvarez 15 Years.
 - b. Captain Martin Lujan 15 Years.
 - c. Firefighter/Paramedic Uriel Gonzalez 5 years.
4. Reading of public comments submitted via email.
5. Call to the Public: "This is the time for the public to comment on items related to the Fire District. Members of the Board may not discuss items that are not on the agenda. Therefore, the Fire Board is not permitted to discuss or take action on any items raised in the Call to the Public which is not on the agenda due to restrictions of the Open Meeting Law; however, individual Board members are permitted to respond to criticism directed to them. Otherwise, the Board has discretion to direct the Fire Chief to review the matter or that the matter is placed on a future agenda. Those wishing to address the Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board. If no time is specified, the presumed time limit will be 3 minutes per person. The Fire Board Chair may adjust time limitations and all individuals desiring to address the Fire Board will have the same opportunity."
6. Correspondence.
7. Report from Board Members.
8. Chief and Staff Report:
 - a. Operations Update.
 - b. Training.
 - c. Wildland Update.

- d. Administration Update.
9. Monthly Financial Report for December, 2023.
10. Consent Agenda:
 - a. Approval of minutes from December 20, 2023.
 - b. Approval of monthly financial reports.
11. Presentation of FYE June 30, 2023, audit by Walker & Armstrong.
12. Discussion and possible action to approve the construction of a porch at Tubac Station #2 in an amount not to exceed \$7,500.
13. Discussion and possible action to approve the purchase of six sets of Personal Protective equipment in an amount not to exceed \$29,244.33.
14. Discussion and possible action to purchase a staff vehicle in an amount not to exceed \$23,500.
15. Fire Station #1 Items:
 - a. Discussion and possible action to approve Board Resolution 2024-1 "Approval of Tubac Fire station #1 project."
 - b. Discussion and possible action to approve a construction manager as recommended by the Fire Chief's selection committee.
 - c. Discussion only Station #1 tower.
16. Discussion and possible action to accept Board Chair Sandy Johnson's resignation from the local PSPRS Board and to appoint a local PSPRS Board Chair.
17. Discussion and possible action on the Fire Chief's performance evaluation process. The Board might convene into Executive Session regarding this item as allowed by A.R.S. § 38-431.03(A)(1) (allowing an executive session for the purpose of "discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a . . . employee")
18. Future Agenda Items.
19. Next meeting: February 28, 2024, 1: 30p.m local time.
20. Adjourn meeting.

Notice of Meeting (Agenda) dated and posted, January 25, 2024, by 1:30 p.m. local time by Bianca Hamric.

If any disabled person needs any type of accommodation, please notify the Tubac Fire District prior to the scheduled meeting time.