



TUBAC FIRE DISTRICT

2227 EAST FRONTAGE ROAD
P.O. BOX 2881
TUBAC, ARIZONA 85646
TELEPHONE: (520)398-2255

REGULAR MEETING OF THE BOARD OF DIRECTORS

The Tubac Fire District Board of Directors will meet in regular session on August 30, 2023, at 1:30 pm, at 1:30 pm at Tubac Fire Station #2 located at 1360 W. Frontage Road. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board may consider any item on this agenda in any order and at any time during the meeting. The Governing Board may convene into Executive Session for discussion or consultation for legal advice with its attorney regarding any item on this agenda, in accordance with A.R.S. § 38-431.03(A)(3).

Members of the public may attend the meeting in person, by viewing the livestream on the Tubac Fire District Facebook page, or by telephone by calling (346) 248-7799 and entering the Webinar ID, 827 3360 0975, if prompted.

NOTE: Executive Sessions are CONFIDENTIAL pursuant to A.R.S. § 38-431.03(C). Members of the public may not participate in Executive Sessions. Any Executive Session will take place through a remote method that is separate from the public conference call.

Members of the public who are not able to attend the meeting in person may submit comments to the Board by email. The emails will be read out loud during the meeting. Please email any comments to bhamric@tubacfire.org. Emails must be received no later than 5pm the day before the meeting and must include your full name as well as your phone number (to allow District staff to contact you with any questions).

Agenda

1. Call to order and Pledge of Allegiance
2. Roll call of Board Members
3. Badge Pinning Ceremony
 - a. Firefighter/EMT Duane Bracken
4. Report from Board Members
5. Reading of public comments submitted via email.
6. Call to the Public: "This is the time for the public to comment on items related to the Fire District. Members of the Board may not discuss items that are not on the agenda. Therefore, the Fire Board is not permitted to discuss or take action on any items raised in the Call to the Public which is not on the agenda due to restrictions of the Open Meeting Law; however, individual Board members are permitted to respond to criticism directed to them. Otherwise, the Board has discretion to direct the Fire Chief to review the matter or that the matter is placed on a future agenda. Those wishing to address the Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board on an oral presentation. If no time is specified, the presumed time limit will be 3 minutes per person. The Fire Board Chair may adjust time limitations and all individuals desiring to address the Fire Board will have the same opportunity."
7. Correspondence
8. Chair's Report
9. Chief and Staff Report

- a. Operations Update
 - b. Training
 - c. Wildland Update
 - d. Administration Update
10. Monthly Financial Report for July 2023.
 11. Discussion and possible action to approve the Tubac Fire District PSPRS Pension Funding Policy 2023-2024.
 12. Discussion and possible action re: Bond Sale Presentation by Stifel
 13. Consent Agenda
 - a. Approval of minutes from July 26, 2023
 - b. Approval of monthly financial reports
 14. Discussion and possible action to rescind COVID-19 policy.
 15. Discussion and possible action to approve quote from Lynch Construction for roof coating and maintenance for Tubac Fire Station #2 in the amount of \$7850.00.
 16. Discussion and Possible action to seek letter of engagement with Walker & Armstrong for audit services in the amount of \$14,500.
 17. Discussion and possible action to approve acceptance of Assistance to Firefighters Grant award in the amount of \$661,333.33.
 18. Discussion and possible action to approve a \$0.60 stipend for 3 firefighters to perform the duties of an Engineer/Driver Operator.
 19. Fire Station #1 Items
 - a. Discussion only on USDA Rural application process
 - b. Discussion only on USDA Rural project requirements
 - c. Discussion and possible action on project delivery method
 - d. Review/Approval on Request for Proposal for Architectural Services
 20. Next meeting: September 27, 2023, at 1:30 p.m Tubac Community Center.
 21. Adjourn meeting.

Notice of Meeting (Agenda) dated and posted June 26, 2023, by 1:30 p.m. local time by B.Hamric.

If any disabled person needs any type of accommodation, please notify the Tubac Fire District prior to the scheduled meeting time.