



# TUBAC FIRE DISTRICT

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## TUBAC FIRE DISTRICT BOARD MEETING MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS June 24, 2026

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:30 p.m., by Sandy Johnson. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Sandy Johnson, Gary Brasher, Rich Bohman, Mary Dahl and Herb Wisdom were present at Tubac Community Center. Also, in attendance at Tubac Community Center, Fire Chief Guerrero, Deputy Chief Hesly Guerrero, Fire Marshal John Conger, Captain Esai Tapia, and Bianca Hamric. Gabe Buldra attended on behalf of James Vincent Group. Eric Frey attended on behalf of DL Norton General Contracting. Members of the public in attendance were Kathi Campana, Kathleen Vandervoet and Lee Blackwell.
3. Reading of Public Comments Submitted Via Email: None.
4. Call to the Public: None.
5. Correspondence: None.
6. Report from Board Members: None.
7. Chief and Staff Report: Fire Chief Ben Guerrero, Deputy Chief Hesly Guerrero, Fire Marshal John Conger and Captain Esai Tapia presented the monthly Staff Report for May 2026:
  - a. Operations Update.
  - b. Training.
  - c. Administration Update.
  - d. Wildland Update.
8. Monthly Financial Report for June 2026: Gabe Buldra attended on behalf of James Vincent Group to present the financial reports for the month of May 2026. (Please refer to [www.tubacfiredistrict.org](http://www.tubacfiredistrict.org) under the Tubac Fire Board tab to review the report.)
9. Public Hearing on Proposed FY 2026/2027 Budget: Board Chairman Sandy Johnson opened the public hearing for the proposed FY 2026/2027 budget and invited members of the public to provide comments. Kathleen Vandervoet commented that the tentative FY 2026/2027 budget presented to the public appeared to be a summary rather than a detailed budget. She stated that the format of the tentative budget was confusing and difficult for the public to understand. There being no further public comments, Chairman Sandy Johnson closed the public hearing.

10. Discussion and possible action to approve FY 2026/2027 Budget: Mary Dahl moved to approve the final FY 2026/2027 budget, noting that the fiscal year's tax rate and capital tax rate remain unchanged, while the bond tax rate reduced slightly. Gary Brasher seconded the motion; all were in favor, the motion passed unanimously.
11. Discussion and Possible Action to Approve the FY 2026/2027 PSPRS Pension Funding Policy: Gabe Buldra from James Vincent Group presented the Public Safety Personnel Retirement System (PSPRS) pension funding policy to the Board. Gabe Buldra stated that the Pension Funding Policy has remained unchanged since its adoption in 2018. Gabe reported that the PSPRS Unfunded Actuarial Accrued Liability (UAAL) and the Funded Ratio have increased slightly while the overall health of the pension fund remains strong. Gabe stated that pension rates do change every year for Tier 1&2 and Tier 3. Mary Dahl moved to approve the FY 2026/2027 PSPRS Pension Funding Policy. Rich Bohman seconded the motion; all were in favor, the motion passed unanimously.
12. Consent Agenda:
  - a. Approval of minutes from May 27, 2026:
  - b. Approval of monthly financial report for May 2026:

Mary Dahl made a motion to approve the items listed on the consent agenda as presented. Gary Brasher seconded the motion; all were in favor, the motion passed unanimously.
13. Discussion and Possible Action to Authorize the Fire Chief to Enter into a Purchase Agreement with HME for the Purchase of a Type I Fire Engine in an Amount Not to Exceed \$1,150,000.00, Plus Applicable Sales Tax and Registration Fees. Fire Chief Guerrero requested authorization to replace Unit 1005, a 1997 International fire engine currently in service, due to ongoing maintenance and reliability concerns. He also requested authorization to enter into a purchase agreement with an apparatus vendor for the acquisition of a new Type 1 fire engine in an amount not to exceed \$1,150,000.00, plus applicable associated costs. Fire Chief Guerrero explained that entering into a purchase agreement would allow the District to lock in a purchase price before the fire engine is built, a process that could take up to 24 months. Gary Brasher moved to authorize Fire Chief Guerrero to enter into a purchase agreement with an apparatus vendor that follows the District's procurement process for a Type 1 engine in an amount not to exceed \$1,150,000.00, Plus Applicable Sales Tax and Registration Fees. Herb Wisdom seconded the motion; all were in favor, the motion passed unanimously.
14. Station #1 & Tower Update:
  - a. Communication Tower Update: Fire Chief Guerrero stated that there is no update at this time regarding the communication tower.
  - b. Fire Station #1 Update: Eric Frey updated the Board on the upcoming projects pending for the Station #1 construction.
    - Cutting of the flooring.
    - Water Line with Epcor inspection.
    - Gas Line with Unisource inspection.
    - Curbing and Sidewalks.
    - Interior Framing.

15. Discussion and Possible Action to Approve the Purchase of Furniture for Tubac Fire Station #1 using project contingency funds in an amount not to exceed \$70,049.73: Fire Chief Guerrero presented the furniture proposal from Atmosphere Commercial Interiors for furniture necessary to fully furnish the new Fire Station #1 for operational readiness. The approval of the furniture purchase also includes a custom mesquite conference table to be purchased from a local company, Tumacácori Mesquite Sawmill.

Mary Dahl made a motion to approve the use of Fire Station #1 contingency funds in an amount not to exceed \$ 70,049.73 for the purchase of furniture from Atmosphere Commercial Interiors in the amount of \$59,249.73 and Table Option #1 (solid mesquite) in the amount of \$10, 800.00 as presented by staff. Gary Brasher seconded the motion; all were in favor, the motion passed unanimously.

16. Discussion and Possible Action to Approve the purchase of three (3) sets of Turnout Gear from MES at a cost not to exceed \$21,567.41. Fire Chief Guerrero requested Board approval for the purchase of three sets of structural firefighting turnout gear from MES Equipment. Mary Dahl moved to approve the purchase of three (3) sets of structural firefighting turnout gear as presented, with funding to come from the FY 2026 operating budget. Gary Brasher seconded the motion; all were in favor, the motion passed unanimously.

17. Future Agenda Items: None

18. Next meeting July 29, 2026, at 1:30 p.m. to be held at the Tubac Community Center. Herb Wisdom moved to adjourn the meeting at 2:54 p.m., Gary Brasher seconded the motion; all were in favor; the motion passed.