



# TUBAC FIRE DISTRICT

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## TUBAC FIRE DISTRICT BOARD MEETING MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS April 29, 2026

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:30 p.m., by Sandy Johnson. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Sandy Johnson, Gary Brasher, Rich Bohman, Mary Dahl and Herb Wisdom were present at Tubac Community Center. Also, in attendance at Tubac Community Center, Fire Chief Guerrero, Deputy Chief Hesly Guerrero, Captain Esai Tapia, and Bianca Hamric. Gabe Buldra attended on behalf of James Vincent Group. Eric Frey attended on behalf of DL Norton General Contracting. Pilar Mendoza attended on behalf of Bache Lynch Goldsmith and Mendoza Attorneys PLLC. Members of the public in attendance were Ron Campana, Kathi Campana.
3. Reading of Public Comments Submitted Via Email: None.
4. Call to the Public: None.
5. Correspondence: None.
6. Report from Board Members: None.
7. The Governing Board may vote to convene an executive session pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion or consultation for legal advice with the Board's attorney(s) and/or to consider its position regarding possible litigation options and/or to instruct its attorney(s) regarding settlement discussions conducted to avoid or resolve litigation and related matters—Gutfahr / County Treasurer theft matters—including an update from the Governing Board's attorney regarding previously authorized actions: Mary Dahl moved to go into executive session; Rich Bohman seconded the motion. All were in favor, the motion passed.

Executive session commenced at 1:32 p.m. The Board reconvened in regular session at 2:07 p.m.

8. Action to approve the direction (if any) given to the Governing Board's attorney(s) during the executive session identified as Agenda Item 7 above: No action was taken by the Governing Board.
9. Action to approve the direction (if any) given to the Governing Board's attorney(s) during the executive session regarding potential legal action involving the Auditor General, including consideration of filing a complaint and providing direction to legal counsel: No action was taken by the Governing Board.
10. Chief and Staff Report: Fire Chief Ben Guerrero, Deputy Chief Hesly Guerrero, Fire Marshal John Conger and Captain Esai Tapia presented the monthly Staff Report for April 2026:
  - Operations Update.
  - Training.
  - Administration Update.
  - Wildland Update.

11. Monthly Financial Report for April 2026: Gabe Buldra attended on behalf of James Vincent Group to present the financial reports for the month of March 2026. (Please refer to [www.tubacfiredistrict.org](http://www.tubacfiredistrict.org) under the Tubac Fire Board tab to review the report.)
12. Budget Workshop for FY27 Budget: Gabe Buldra from James Vincent Group presented the FY 2026/2027 Budget Workshop. (Please refer to [www.facebook.com/tubacfiredistrict](https://www.facebook.com/tubacfiredistrict), Facebook livestream dated 4/29/2026 to view the presentation.)
13. Consent Agenda:
  - a. Approval of minutes from March 25, 2026:
  - b. Approval of monthly financial report for March 2026:  
Mary Dahl made a motion to approve the items listed on the consent agenda. Gary Brasher seconded the motion; all were in favor, the motion passed unanimously.
14. Station #1 & Tower Update:
  - a. Communication Tower Update: Fire Chief Guerrero stated that there is no update at this time regarding the communication tower.
  - b. Fire Station #1 Update: Eric Frey updated the Board on the upcoming projects pending for the Station #1 construction.
    - Framing of the roof for the apparatus bay.
    - Framing of the exterior patio.
    - Installing the trusses in the apparatus bay.
    - Construction on the exterior walls of the apparatus bay.
    - Measure for the duct work installation.
    - Pouring of floor in the apparatus bay.
    - Chief Guerrero presented to the Board the funding analysis outlining Station #1 expenses, USDA funding received, and remaining USDA funds available.
15. Discussion and possible action to approve contract with VFIS reference general liability insurance: Chief Guerrero recommended the board approve that we renew our contract with VFIS as the insurance provider for the 2026/2027 fiscal year. Chief stated after reviewing the two options, VFIS and Providence, the quote from VFIS included all the necessary items needing to be insured. Gary Brasher moved to approve the renewal of the general liability insurance contract with VFIS. Herb Wisdom seconded the motion; all were in favor, the motion passed unanimously.
16. Discussion and possible action on Fire Chief's evaluation process: Sandy Johnson discussed the Fire Chief's current evaluation process. He stated that he would like the opportunity to reflect on improvements that could be made to the current evaluation process. Sandy Johnson asked Gary Brasher and Mary Dahl to come up with an evaluation format for this. Gary Brasher asked the Fire Chief to research the fire chief evaluation process of other fire districts. Fire Chief stated that he would.
17. Future Agenda Items: Discussion and possible action regarding Fire Chief Guerrero's annual evaluation and employment.
18. Next meeting: May 27, 2026.
19. Information Only: A post-meeting at the Station #1 construction site occurred. A quorum of the Board was present. The site visit was for informational purposes, and no legal action was taken.
20. Adjourn meeting: Mary Dahl moved to adjourn the meeting at 3:00 p.m., Herb Wisdom seconded the motion; all were in favor, the motion passed unanimously.