



TUBAC FIRE DISTRICT

2227 EAST FRONTAGE ROAD
P.O. BOX 2881
TUBAC, ARIZONA 85646
TELEPHONE: (520)398-2255

REGULAR MEETING OF THE BOARD OF DIRECTORS

The Tubac Fire District Board of Directors will meet in regular session on October 25, 2023, at 1:30 pm, at 1:30 pm at North County Building located at 50 Bridge Rd. Tubac. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board may consider any item on this agenda in any order and at any time during the meeting. The Governing Board may convene into Executive Session for discussion or consultation for legal advice with its attorney regarding any item on this agenda, in accordance with A.R.S. § 38-431.03(A)(3).

Members of the public may attend the meeting in person, by viewing the livestream on the Tubac Fire District Facebook page, or by telephone by calling (346) 248-7799 and entering the Webinar ID, 827 3360 0975, if prompted.

NOTE: Executive Sessions are CONFIDENTIAL pursuant to A.R.S. § 38-431.03(C). Members of the public may not participate in Executive Sessions. Any Executive Session will take place through a remote method that is separate from the public conference call.

Members of the public who are not able to attend the meeting in person, may submit comments to the Board by email. The emails will be read out loud during the meeting. Please email any comments to bhamric@tubacfire.org. Emails must be received no later than 5pm the day before the meeting and must include your full name as well as your phone number (to allow District staff to contact you with any questions).

Agenda

1. Call to order and Pledge of Allegiance
2. Roll call of Board Members
3. Badge pinning:
 - a. New Hire Cristian Lechuga
 - b. Promotion Captain Tim Slate
 - c. Promotion Deputy Chief Hesly Guerrero
4. Report from Board Members
5. Reading of public comments submitted via email.
6. Call to the Public: "This is the time for the public to comment on items related to the Fire District. Members of the Board may not discuss items that are not on the agenda. Therefore, the Fire Board is not permitted to discuss or take action on any items raised in the Call to the Public which is not on the agenda due to restrictions of the Open Meeting Law; however, individual Board members are permitted to respond to criticism directed to them. Otherwise, the Board has discretion to direct the Fire Chief to review the matter or that the matter is placed on a future agenda. Those wishing to address the Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board on an oral presentation. If no time is specified, the presumed time limit will be 3 minutes per person. The Fire Board Chair may adjust time limitations and all individuals desiring to address the Fire Board will have the same opportunity."
7. Correspondence

8. Chair's Report
9. Chief and Staff Report
 - a. Operations Update
 - b. Training
 - c. Wildland Update
 - d. Administration Update
10. Monthly Financial Report for September 2023.
11. Consent Agenda
 - a. Approval of minutes from September 27, 2023
 - b. Approval of monthly financial reports
12. Discussion and Possible action to direct Staff to work with Stifel and bond counsel to prepare the appropriate documents and resolution for issuance of Bonds.
13. Discussion and possible action to approve the purchase/upgrade of our server at a cost not to exceed \$12,921.59.
14. Discussion and possible action to approve the renewal of our Lease with Air Methods Corporation.
15. Fire Station 1 Items
 - a. Discussion and possible action to approve CMaR as the project delivery method.
 - b. Discussion only on USDA Rural application process.
 - c. Discussion and possible action on AT&T tower.
16. Future Agenda Items
17. Next meeting: November 29, 2023, at 1:30 p.m.
18. Adjourn meeting.

Notice of Meeting (Agenda) dated and posted October 20, 2023, by 1:30 p.m. local time by A. Olea.

If any disabled person needs any type of accommodation, please notify the Tubac Fire District prior to the scheduled meeting time.



Staff Report
Tubac Fire Board
October 2023

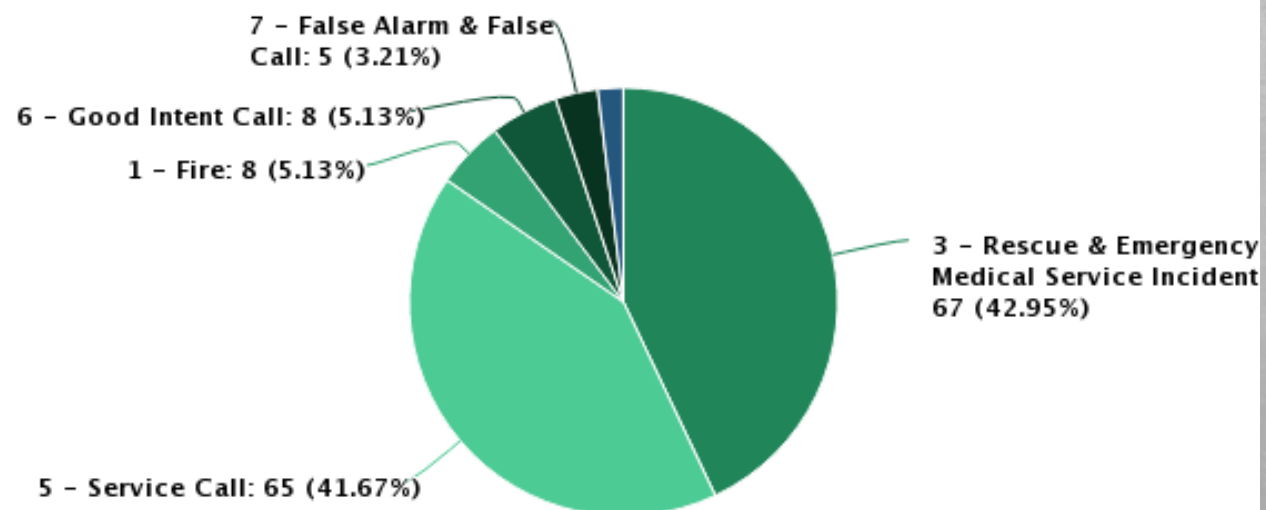
Tubac Fire District is committed to the safety of our community through the delivery of fire suppression, medical services, and public education.



September Emergency Responses

Incident Type Categories

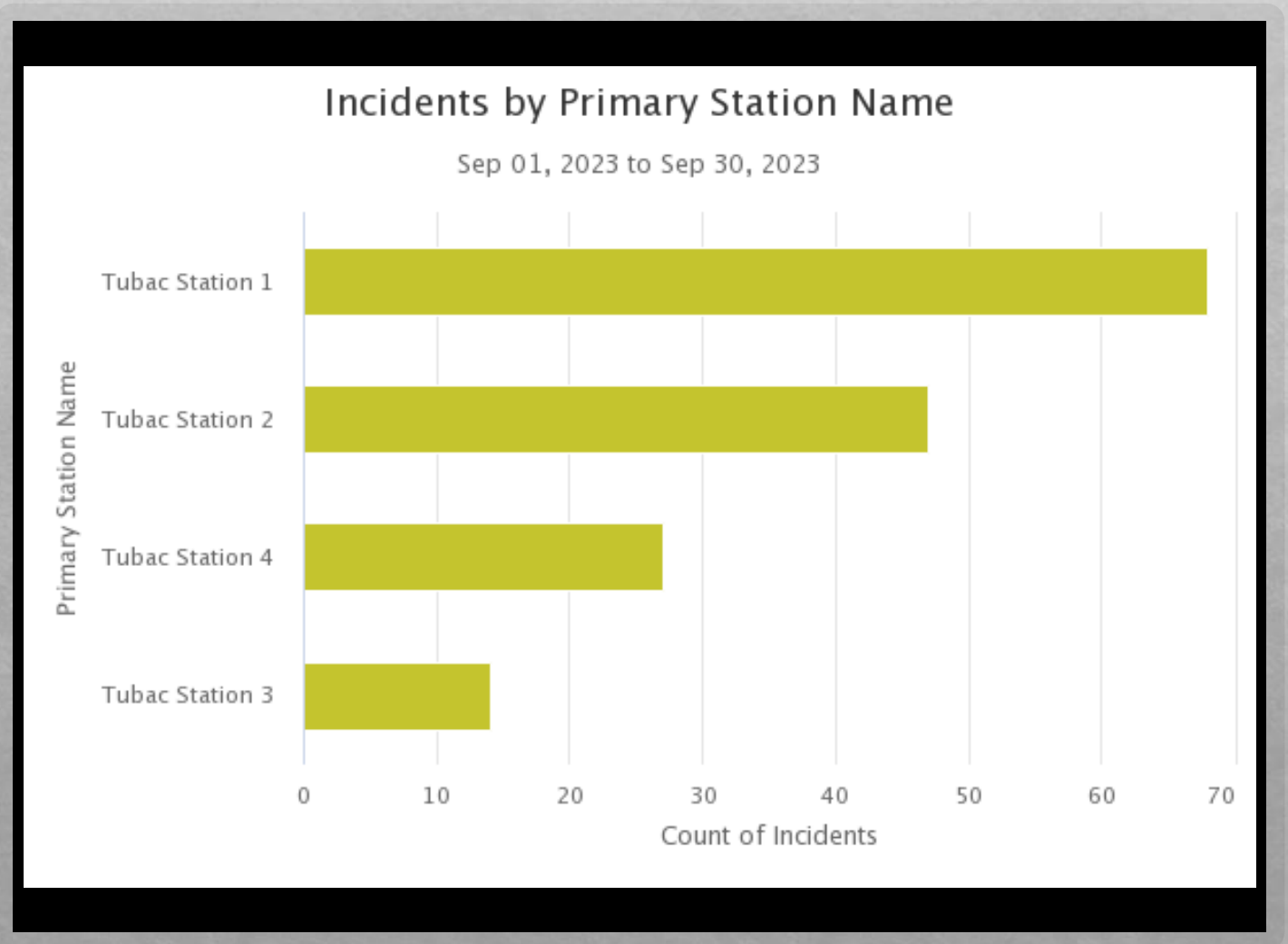
Sep 01, 2023 to Sep 30, 2023



- EMS 70 (43 transports, 3 transfer of care to another EMS agency)
- Fire 16
- Public Assist 73
- Total Calls 158

September Emergency Responses By Station

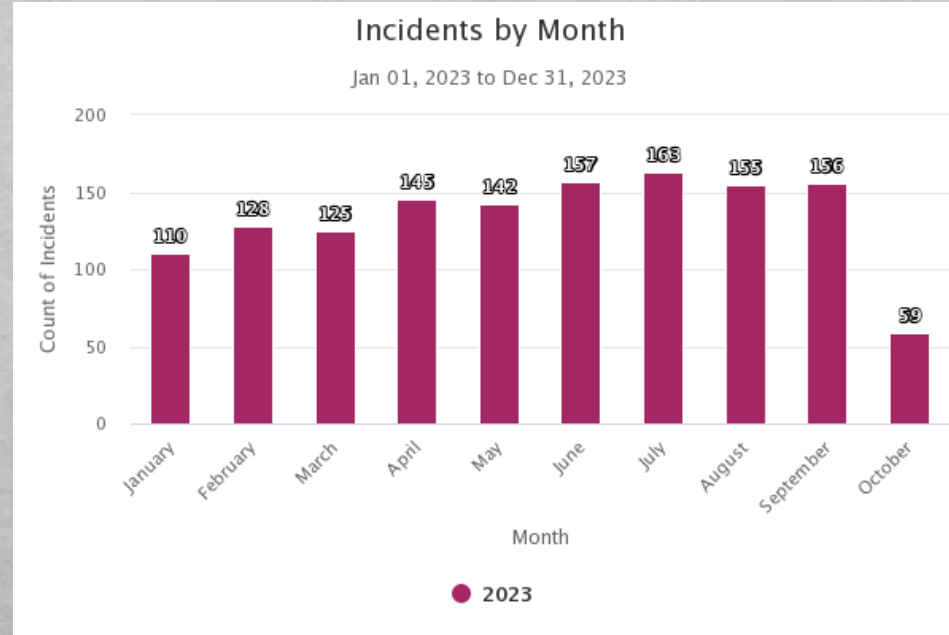
- Station 1 68
- Station 2 47
- Station 3 14
- Station 4 27



Annual Emergency Responses



	Calls by Month			
	2020	2021	2022	2023
January	113	126	116	110
February	117	113	115	128
March	101	132	124	125
April	96	114	131	145
May	117	137	160	142
June	133	155	142	157
July	144	125	141	162
August	174	129	133	155
September	141	151	138	157
October	125	106	132	
November	129	141	101	
December	108	126	100	
Total	1498	1555	1533	



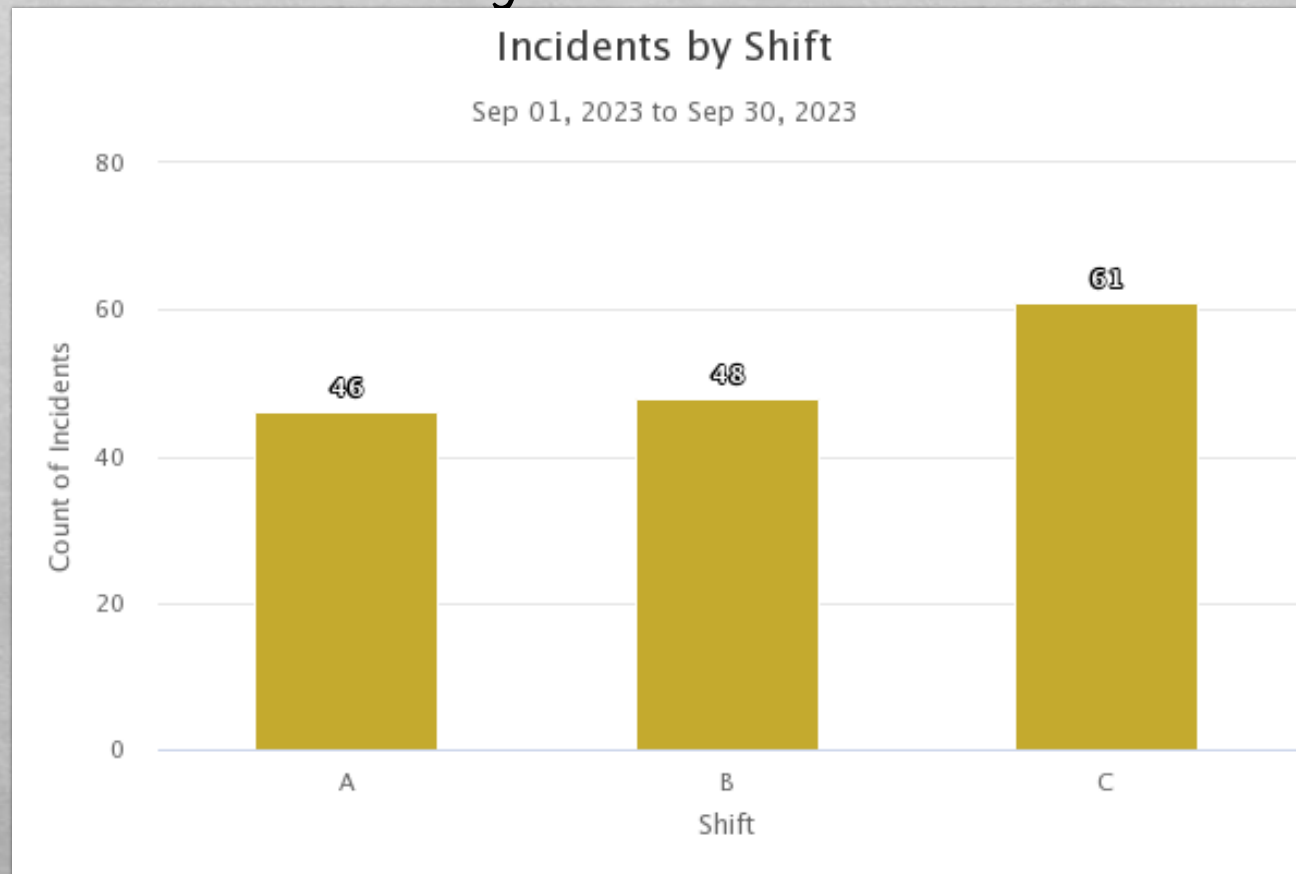
Month Name	2023		2022		YTD % Change
	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
January	110	8%	116	9%	-5.17%
February	128	10%	115	9%	11.30%
March	125	9%	124	10%	0.81%
April	145	11%	131	11%	10.69%
May	142	11%	160	13%	-11.25%
June	157	12%	142	11%	10.56%
July	163	12%	141	11%	15.60%
August	155	12%	133	11%	16.54%
September	156	12%	138	11%	13.04%
October	59	4%	47	4%	25.53%
Grand Total	1,340	100%	1,247	100%	7.46%



Incidents by shift

- A Shift
- B Shift
- C Shift

June 2011						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 A	2 B	3 C	4 A
5 B	6 C	7 A	8 B	9 C	10 A	11 B
12 C	13 A	14 B	15 C	16 A	17 B	18 C
19 A	20 B	21 C	22 A	23 B	24 C	25 A
26 B	27 C	28 A	29 B	30 C		

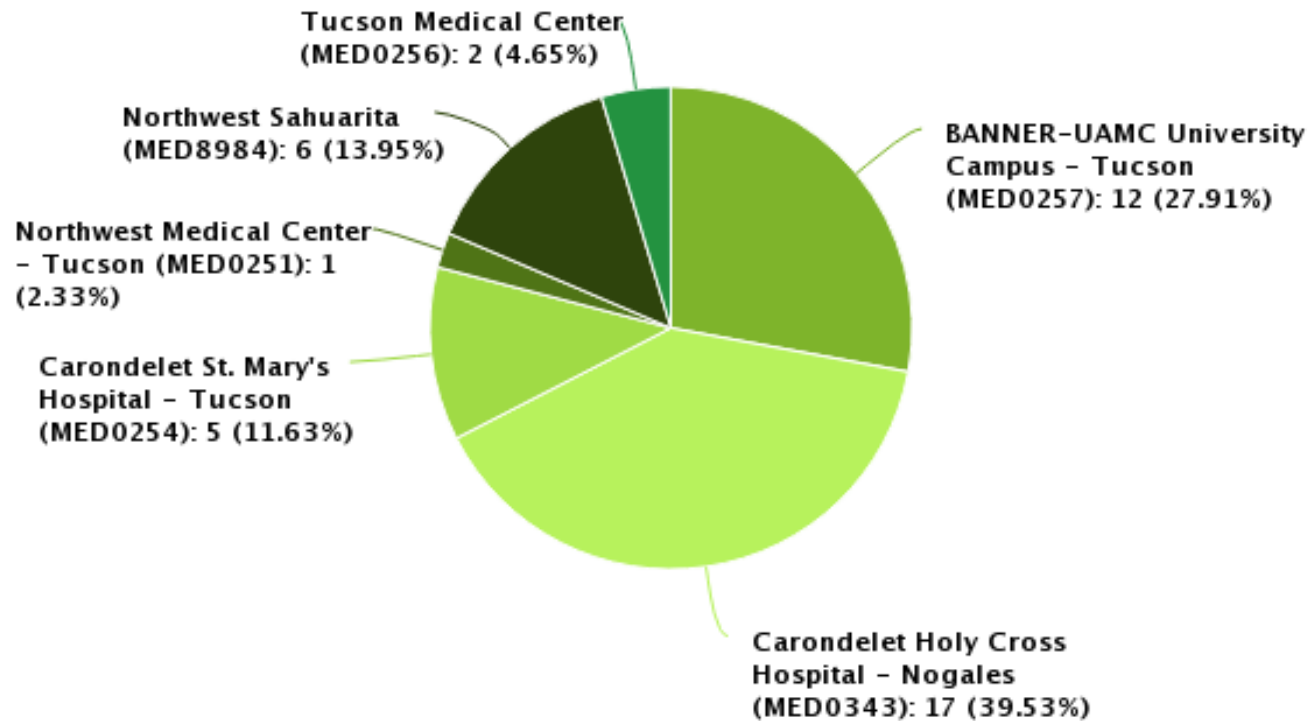


A Shift 47
B Shift 48
C shift 61

September Transports by Destination

Transports by Destination

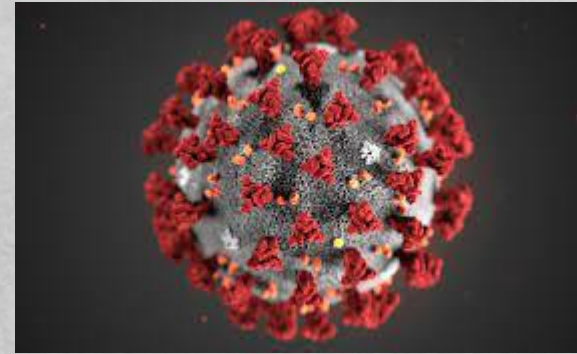
Sep 01, 2023 to Sep 30, 2023



- Banner University Main Campus 12
- Banner University South Campus 0
- Holy Cross 17
- Northwest Medical Center Oro Valley 1
- Northwest Sahuarita 6
- St Mary's Hospital 5
- St. Joseph's Hospital 0
- Tucson Medical 2
- Veterans Affairs 0

September Trends

- Public Assists calls
- Covid-19 related response
- Falls
- False Alarms



KNOW THE SYMPTOMS of COVID-19



FEVER



COUGH



SORE THROAT



DIFFICULTY BREATHING

If You Feel Sick, STAY HOME

PREVENTING FALLS

TIPS TO REDUCE YOUR RISK

- SEE YOUR DOCTOR TO ENSURE YOU DON'T HAVE CONDITIONS WHICH COULD PUT YOU AT RISK FOR FALLING
- EXERCISE CAN HELP IMPROVE STRENGTH AND BALANCE
- WEAR PROPER FOOTWEAR
- MAKE YOUR HOME AS SAFE AS POSSIBLE
- CHECK TO SEE IF YOUR MEDICATIONS CAN MAKE YOU SUSCEPTIBLE TO FALLING
- STAND UP SLOWLY

CAUTION

THERE MAY BE RATTLESNAKES IN THIS AREA. PLEASE BE AWARE OF YOUR SURROUNDINGS.



Significant Calls

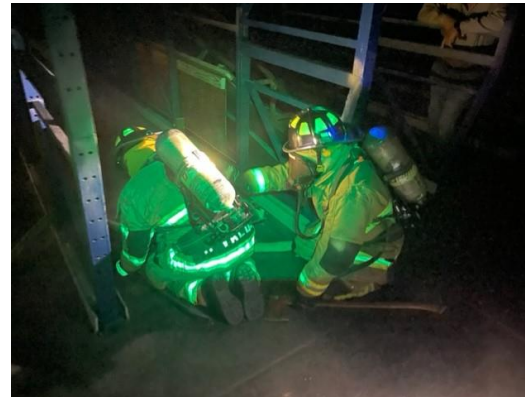


- ◆ C Shift Responded to the Rio Rico Fitness Center for reports of smoke in the building. Crews arrived to find an active fire burning inside the attic space of the Fitness Center. Crews from Rio Rico Medical and Fire, Tubac Fire, and Nogales Fire worked together to extinguish the fire.
- ◆ B Shift Responded to the Rio Rico Resort for reports of a large commercial dumpster fire. Rio Rico Fire and Tubac Fire were on scene for an extended amount of time due to reignition of fuels inside the dumpster.
- ◆ A Shift Responded to the De Anza trail for an elderly female suffering from heat related stress. Crews hiked initially hiked in to make contact and assess the severity of the patient symptoms. Patient was taken out by UTV to a waiting ambulance and transported to a local hospital
- ◆ B Shift Responded to a single axle dump truck with extensive damage to the cab. Patient had to be extricated from the cab, crews spent an extended amount of time to extricate the patient due to the damage to the cab. Patient was flown to a trauma center in Tucson.

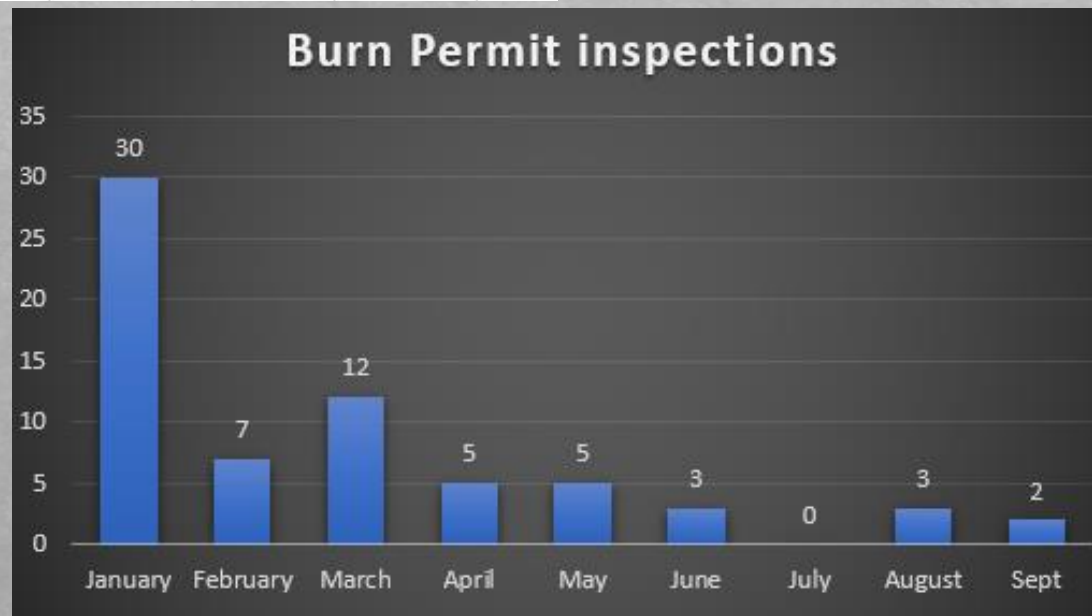
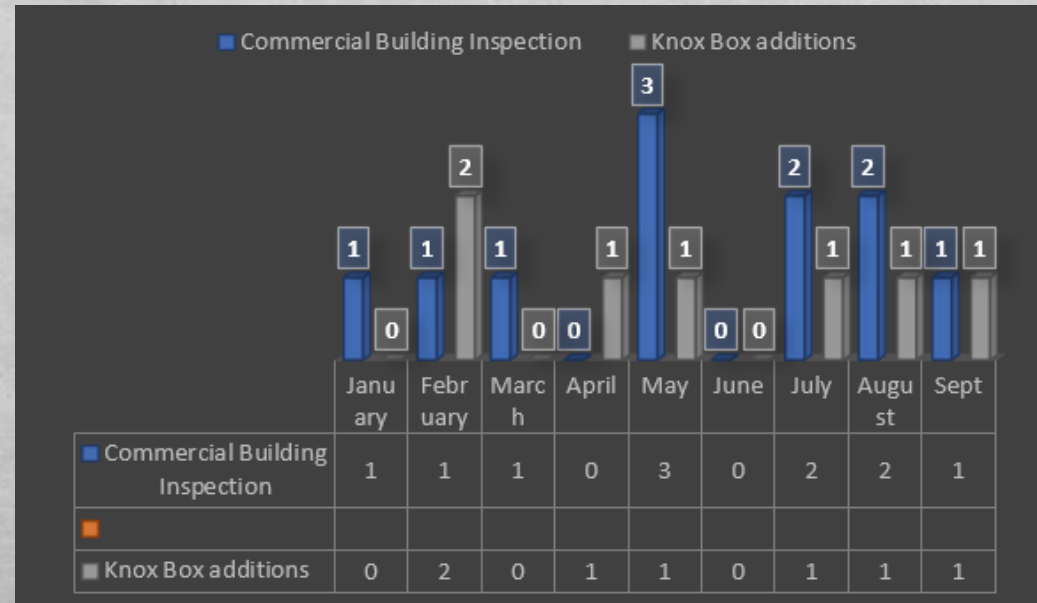


Training

- Annual Del Camp Drill (Mayday Confidence course and Regional Fire Response)
- Fire School (Intermediate Live Fire, 1403 Facilities instructor)
- Rope Rescue
- Case Review with the U of A

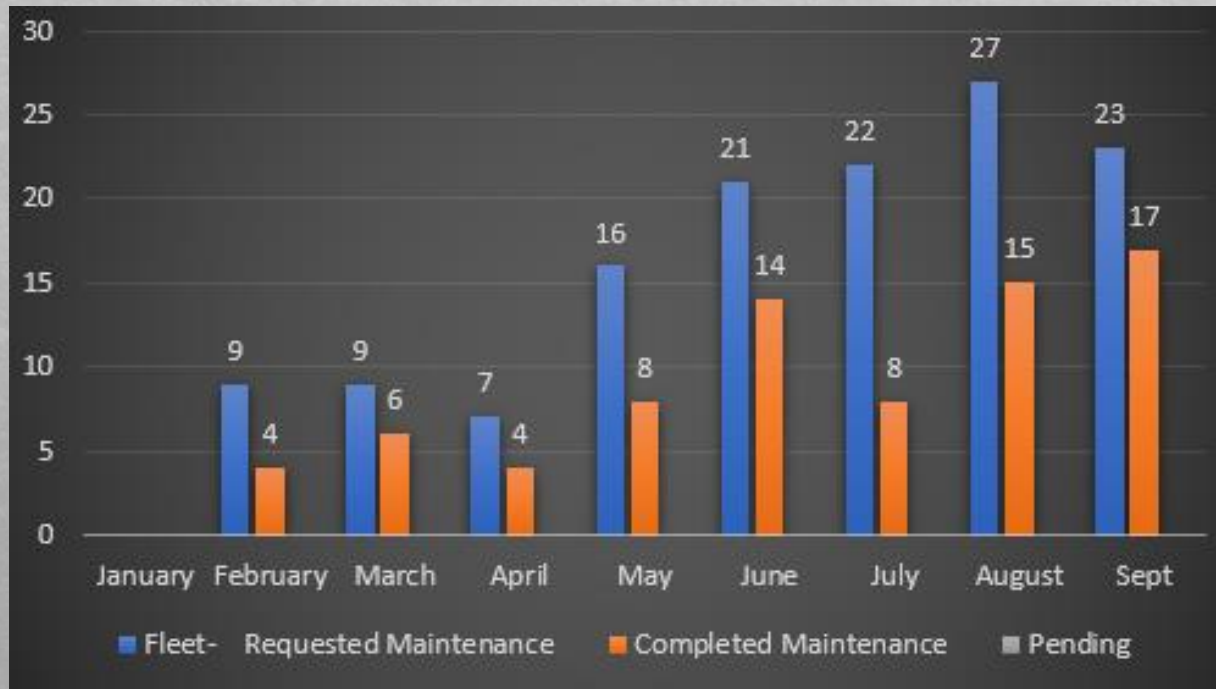


Plans Review & Inspections





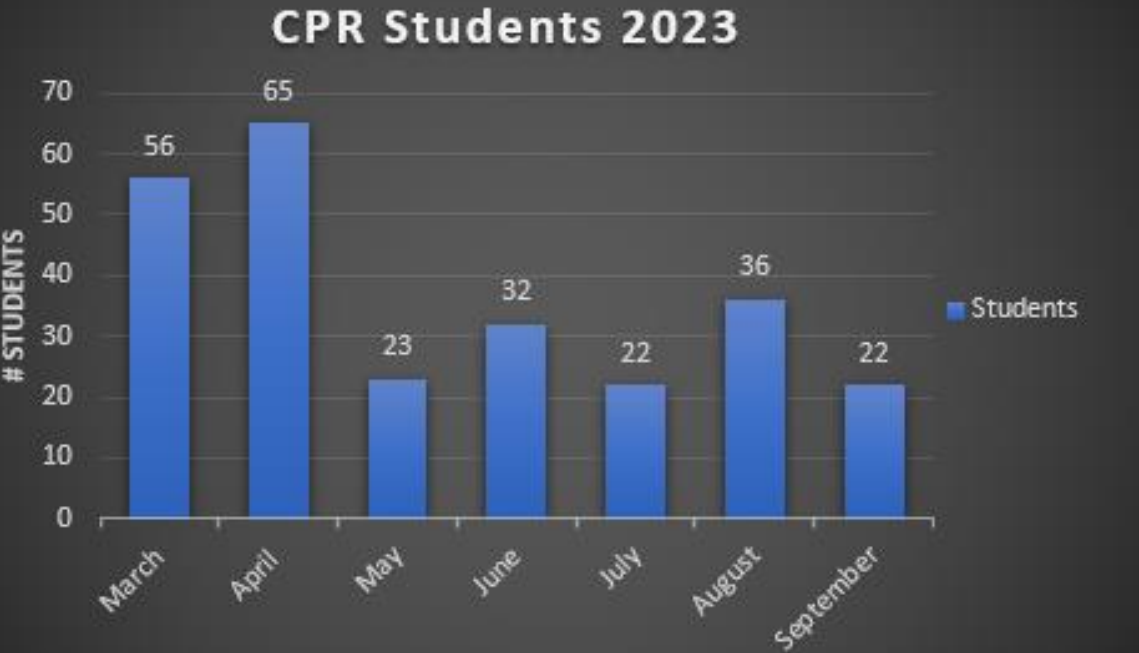
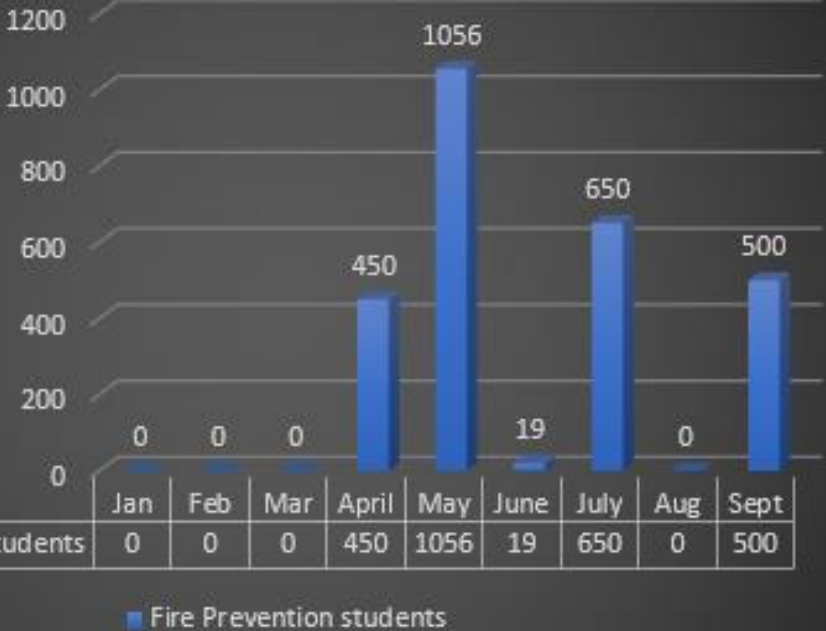
Maintenance Requests



Fire Loss Due To Incident



Fire Prevention and CPR Classes



Tubac Fire District

2227 E I-19 Frontage Rd
Tubac, AZ 85646
520.398.2255



Monthly Financial Report – September 2023

Attached are the following for your information and review:

1. Balance Sheet as of September 30, 2023.
2. Summary of Reconciled Cash Balances as of September 30, 2023.
3. Income Statement of Revenues and Expenditures for September 2023 including budget to actual and year-to-date balances.
4. Income vs. Expenses Graph for September 2023.
5. Fixed Asset Additions and Disposals for FY 23/24.
6. Liabilities & Securities for FY 23/24.
7. Fleet Repairs & Maintenance Expenses.
8. Station Utilities, Supplies, and Repairs & Maintenance Expenses.
9. Board Presentation.
10. Monthly Disbursement Report.
11. 12-Month Cash Flow.

Key points:

- Total Revenue for September is \$185,923, which is \$33,603 over budget.
- Santa Cruz County Revenue for September is \$27,232, which is under budget by \$6,173.
- Non-Levy Revenue is \$158,691, which is over budget by \$39,776, driven by higher than anticipated Wildland revenue.
- Operating Expenses for September totaled \$365,993, which is over budget by \$26,998.
 - Facility & vehicle repairs attributed to the variance.
- YTD Total Revenue is \$397,552, which is \$45,863 under budget driven by lower than anticipated Wildland and Ambulance revenue offset by higher collections on Property Tax revenue.
- YTD Operating Expense is \$1,093,273 which is \$9,660 under budget.
- Cash balance as of September 2023 is \$5,308,149, which is \$99,598 up from last year.

Please contact the Finance Director for any questions or concerns regarding this report.

This report and the attached detail reports have been reviewed and approved by the Fire Board.

Board Clerk

Date

Tubac Fire District
Balance Sheet
As of September 30, 2023

	Sep 30, 23	Sep 30, 22	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1132 · LGIP - State Investment Account	4,201,859.30	0.00	4,201,859.30
1072 · Bill.com Money Out Clearing	0.00	1,977.00	-1,977.00
1127 · Cash with County Treasurer	23,598.10	26,901.35	-3,303.25
1129 · Operational	342,677.42	250,853.31	91,824.11
1130 · Savings Acct.	447,938.73	4,646,133.63	-4,198,194.90
1131 · Bond Account	292,075.30	282,686.01	9,389.29
Total Checking/Savings	5,308,148.85	5,208,551.30	99,597.55
Accounts Receivable			
1245 · Property Tax Receivable	276,237.05	276,237.05	0.00
1200 · Wildland Receivable	94,730.89	0.00	94,730.89
1205 · Other Receivables	18,133.15	18,443.15	-310.00
1250 · Ambulance Receivable	287,977.57	287,977.57	0.00
1251 · Allowance for Ambulance Receiv	-177,869.25	-177,869.25	0.00
Total Accounts Receivable	499,209.41	404,788.52	94,420.89
Other Current Assets			
1732 · Right to Use Vehicles	59,505.76	59,505.76	0.00
1737 · Right to Use Amortization	-17,039.00	-17,039.00	0.00
1270 · Lease Receivable	232,881.00	232,881.00	0.00
1400 · Prepaid Expense	13,726.08	17,377.20	-3,651.12
Total Other Current Assets	289,073.84	292,724.96	-3,651.12
Total Current Assets	6,096,432.10	5,906,064.78	190,367.32
Fixed Assets			
1711 · Land - Non-depreciable	257,352.00	257,352.00	0.00
1745 · AD - Equipment	-1,578,828.38	-1,578,828.38	0.00
1735 · AD - Vehicles	-2,568,969.10	-2,568,969.10	0.00
1725 · AD - Building	-2,060,113.30	-2,060,113.30	0.00
1730 · Vehicles	3,136,610.83	3,060,712.36	75,898.47
1740 · Equipment	2,043,507.18	1,987,714.61	55,792.57
1720 · Buildings & Improvements	6,160,318.67	6,139,995.78	20,322.89
Total Fixed Assets	5,389,877.90	5,237,863.97	152,013.93

Tubac Fire District
Balance Sheet
As of September 30, 2023

	Sep 30, 23	Sep 30, 22	\$ Change
Other Assets			
1960 · Risk Pool Capitalization	25,881.50	25,881.50	0.00
1958 · Net PSPRS OPEB Asset TR 3	2,771.00	2,771.00	0.00
1957 · Net Pension Asset PSPRS TR3	30,542.00	30,542.00	0.00
1918 · Deferred Outflow PSPRS OPEB TR3	172.00	172.00	0.00
1917 · Deferred Outflows PSPRS TR 3	93,368.00	93,368.00	0.00
1956 · Net OPEB Asset	196,597.00	196,597.00	0.00
1916 · Deferred outflow - PSPRS OPEB	1,130.00	1,130.00	0.00
1915 · Deferred outflows - PSPRS	1,338,630.00	1,338,630.00	0.00
Total Other Assets	1,689,091.50	1,689,091.50	0.00
TOTAL ASSETS	13,175,401.50	12,833,020.25	342,381.25
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	87,373.43	8,681.13	78,692.30
Total Accounts Payable	87,373.43	8,681.13	78,692.30
Credit Cards			
2010 · Bank of America Credit Card	2,059.06	775.94	1,283.12
Total Credit Cards	2,059.06	775.94	1,283.12
Other Current Liabilities			
2070 · Deferred Inflows - Leases	228,480.00	228,480.00	0.00
2316 · Deferred Inflows - PSPRS OPEB	122,692.00	122,692.00	0.00
2318 · Deferred Inflows PSPRS OPEB TR3	798.00	798.00	0.00
2317 · Deferred Inflows PSPRS TR3	22,681.00	22,681.00	0.00
2230 · Accrued Interest	1,815.53	1,815.53	0.00
2030 · Compensated Absences Payable	129,889.40	143,280.96	-13,391.56
2020 · Accrued Wages	21,722.67	21,722.67	0.00
2315 · Deferred Inflows - PSPRS	1,151,232.00	1,151,232.00	0.00
2100 · Payroll Liabilities			
2102 · PSPRS Payable	12,045.25	-4,527.11	16,572.36
2103 · Pension Payable	0.00	3,999.06	-3,999.06
2128 · Health Insurance/Vision Ins.	5,587.79	8,544.20	-2,956.41
2140 · Pre-Paid Legal	-25.46	-52.80	27.34
2100 · Payroll Liabilities - Other	3,040.08	5,052.17	-2,012.09
Total 2100 · Payroll Liabilities	20,647.66	13,015.52	7,632.14
Total Other Current Liabilities	1,699,958.26	1,705,717.68	-5,759.42
Total Current Liabilities	1,789,390.75	1,715,174.75	74,216.00

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10/19/23

Accrual Basis

Tubac Fire District
Balance Sheet
As of September 30, 2023

	<u>Sep 30, 23</u>	<u>Sep 30, 22</u>	<u>\$ Change</u>
Long Term Liabilities			
2335 · F150 Leases Payable	38,004.68	38,004.68	0.00
2330 · Ambulance Lease Payable	88,502.84	116,321.83	-27,818.99
2355 · Net Pension Liability - PSPRS	2,382,923.00	2,382,923.00	0.00
2320 · Bond Payable	2,247,641.79	2,666,560.72	-418,918.93
Total Long Term Liabilities	<u>4,757,072.31</u>	<u>5,203,810.23</u>	<u>-446,737.92</u>
Total Liabilities	6,546,463.06	6,918,984.98	-372,521.92
Equity			
3001 · Unrestricted	5,086,467.99	4,295,177.00	791,290.99
3510 · Restricted	-79,899.00	-79,899.00	0.00
3530 · Net Investment in Capital Asset	2,318,091.00	2,318,091.00	0.00
Net Income	-695,721.55	-619,333.73	-76,387.82
Total Equity	<u>6,628,938.44</u>	<u>5,914,035.27</u>	<u>714,903.17</u>
TOTAL LIABILITIES & EQUITY	<u><u>13,175,401.50</u></u>	<u><u>12,833,020.25</u></u>	<u><u>342,381.25</u></u>

Tubac Fire District
Summary of Reconciled Cash Balances
 Period Ending 09/30/2023

	Bank of America Checking	Santa Cruz County General Fund	Bank of America Savings	Santa Cruz County Bond Account	LGIP - State Investment Account
	<u>9/30/2023</u>	<u>9/30/2023</u>	<u>9/30/2023</u>	<u>9/30/2023</u>	<u>9/30/2023</u>
Beginning Balance	638,464.27	45,200.44	4,647,838.95	288,023.73	-
Cleared Transactions					
Checks and Payments	(404,811.40)	(45,200.44)	(4,200,030.00)		
Deposits and Credits	112,348.70	23,598.10	129.78	4,051.57	4,201,859.30
Total Cleared Transactions	<u>(292,462.70)</u>	<u>(21,602.34)</u>	<u>(4,199,900.22)</u>	<u>4,051.57</u>	<u>4,201,859.30</u>
Cleared Balance	<u><u>346,001.57</u></u>	<u><u>23,598.10</u></u>	<u><u>447,938.73</u></u>	<u><u>292,075.30</u></u>	<u><u>4,201,859.30</u></u>
Uncleared Transactions					
Checks and Payments	(3,324.15)	-	-	-	-
Deposits and Credits	-	-	-	-	-
Total Uncleared Transactions	<u>(3,324.15)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Register Balance as of 09/30/2023	<u><u>342,677.42</u></u>	<u><u>23,598.10</u></u>	<u><u>447,938.73</u></u>	<u><u>292,075.30</u></u>	<u><u>4,201,859.30</u></u>

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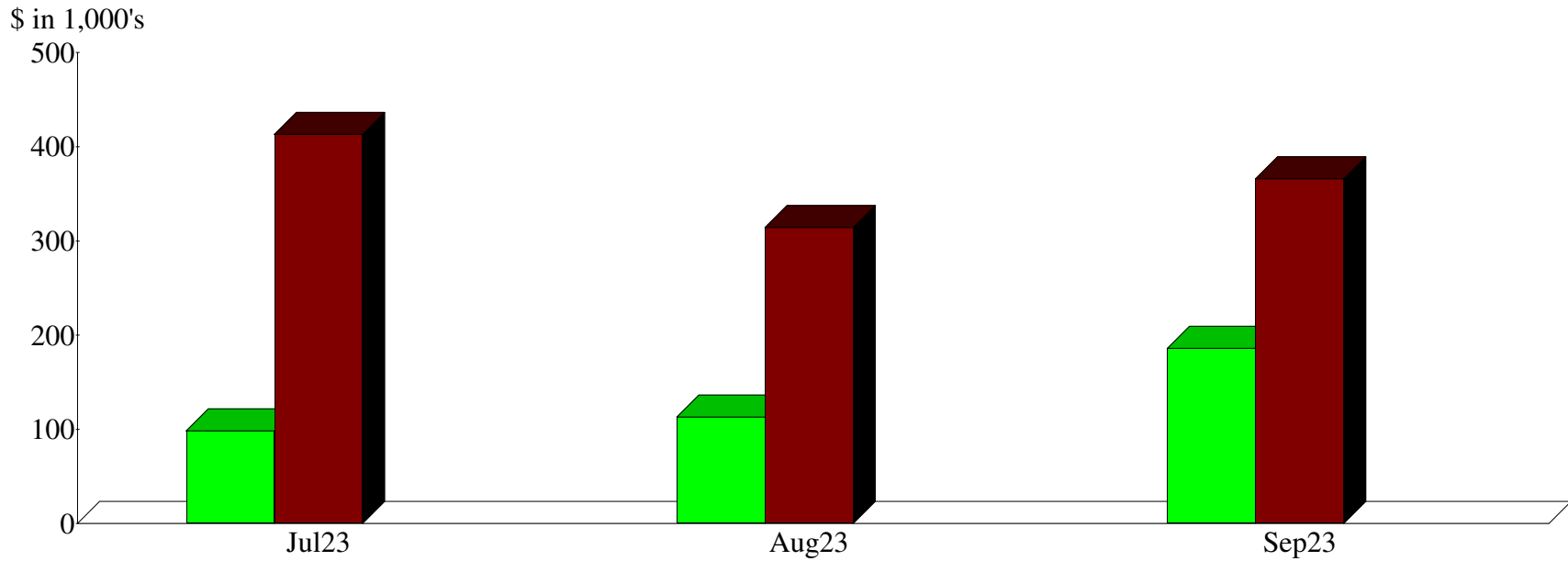
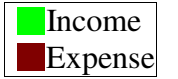
10/19/23

Accrual Basis

**Tubac Fire District
Profit & Loss Budget Performance
September 2023**

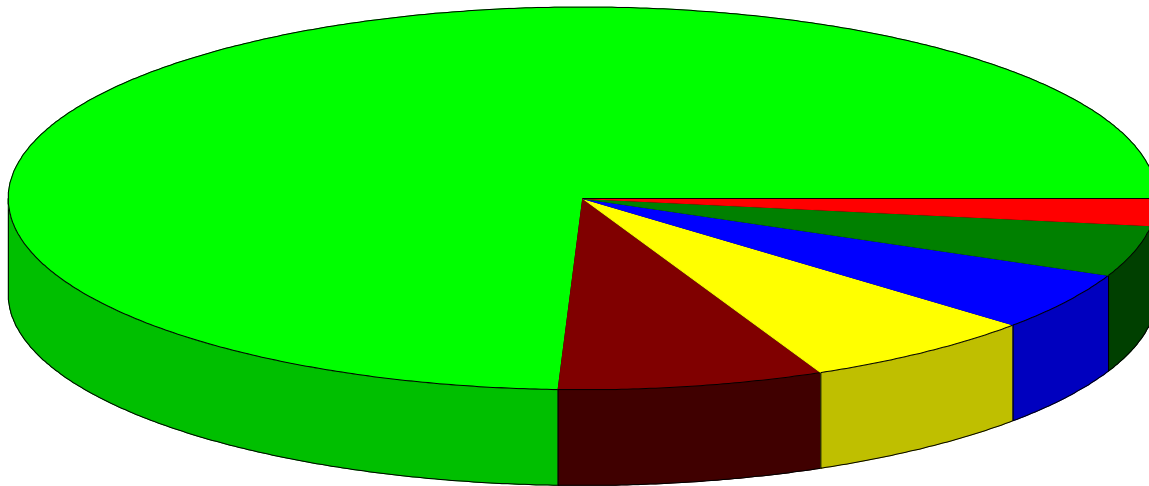
	Sep 23	Budget	\$ Over Budget	Jul - Sep 23	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
Tax Revenues	27,232.39	33,405.00	-6,172.61	97,250.39	86,652.00	10,598.39	4,024,867.00
Non Tax Levy Revenue	158,690.61	118,915.00	39,775.61	300,301.40	356,763.00	-56,461.60	1,764,500.00
Total Income	185,923.00	152,320.00	33,603.00	397,551.79	443,415.00	-45,863.21	5,789,367.00
Gross Profit	185,923.00	152,320.00	33,603.00	397,551.79	443,415.00	-45,863.21	5,789,367.00
Expense							
Personnel Expenses	257,191.78	256,377.00	814.78	813,376.47	838,024.00	-24,647.53	3,370,677.00
Buildings & Land	31,445.24	19,354.00	12,091.24	73,340.90	58,068.00	15,272.90	232,250.00
Vehicles & Equipment	33,564.21	24,450.00	9,114.21	83,465.86	73,350.00	10,115.86	293,400.00
Communications & I.T.	22,419.18	18,665.00	3,754.18	47,852.27	48,515.00	-662.73	126,000.00
Travel & Training	13,250.70	7,385.00	5,865.70	19,589.85	22,167.00	-2,577.15	75,065.00
Managerial Expenses	8,122.01	12,764.00	-4,641.99	55,647.99	62,809.00	-7,161.01	227,540.00
Total Expense	365,993.12	338,995.00	26,998.12	1,093,273.34	1,102,933.00	-9,659.66	4,324,932.00
Net Ordinary Income	-180,070.12	-186,675.00	6,604.88	-695,721.55	-659,518.00	-36,203.55	1,464,435.00
Other Income/Expense							
Other Expense							
8010 - Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00	53,045.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00	0.00	53,045.00
Net Other Income	0.00	0.00	0.00	0.00	0.00	0.00	-53,045.00
Net Income	-180,070.12	-186,675.00	6,604.88	-695,721.55	-659,518.00	-36,203.55	1,411,390.00

Income and Expense by Month
July through September 2023



Expense Summary
July through September 2023

Personnel Expenses	74.40%
Vehicles & Equipment	7.63
Buildings & Land	6.71
Managerial Expenses	5.09
Communications & I.T.	4.38
Travel & Training	1.79
Total	\$1,093,273.34



By Account

TUBAC FIRE DISTRICT
Liabilities and Securities - FY23/24

LIABILITIES						
Description	TOTAL PRICE	CURRENT BALANCE	INTEREST RATE	FY23/24 PAYMENTS	NEXT PAYMENT	DATE OF PAYOFF
Bond	\$6,795,000.00	\$2,247,641.79	2.36%	\$62,930.84	1/1/2024	7/1/2028
Lease Payable	\$195,131.69	\$88,502.84	3.71%	\$32,134.52	2/1/2024	2/1/2026
Net Pension Liability - PSPRS		\$2,382,923.00				
F150 Lease Payable		\$38,004.68				
Totals		\$4,757,072.31		\$95,065.36		

SECURITIES				
Broker	CUSIP #	Description	Market Value	Maturity Date
		Totals	\$0.00	

☞ Net balance owed = **\$4,757,072.31**

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Accrual Basis

Tubac Fire District
Fleet Repairs & Maintenance
September 2023

Date	Source Name	Memo	Amount
Ambulance 1055			
09/05/2023	Napa Auto Parts	LMP BLISTER PACK CAPSULES	28.45
Total Ambulance 1055			28.45
Ambulance 1058			
09/02/2023	California Tire	1 LT24575R17 BFGOODRICH COMMERCIAL T/A - Installation, Balanced	306.08
Total Ambulance 1058			306.08
Apparatus			
Air & Light Unit 1024			
09/06/2023	Napa Auto Parts	BAT 3YR WTY BAT BAT Core Deposit	217.96
Total Air & Light Unit 1024			217.96
Ambulance 1034			
09/22/2023	Watson Chevrolet	Repairs, Coolant Leak, Oil Leak and Power Steering.	3,925.91
Total Ambulance 1034			3,925.91
Brush 1047			
09/05/2023	Napa Auto Parts	MRL Pnl Rtnr, CLIPS	8.24
Total Brush 1047			8.24
T722 Unit 1045			
09/18/2023	W.W. Williams	Axle Repair, repaired leaking seals on both wheels, new brakes, oil change and PM	3,668.52
Total T722 Unit 1045			3,668.52
Type 1 Engine 1044			
09/28/2023	W.W. Williams	Repairs, Air Leak and Water Leak	895.12
Total Type 1 Engine 1044			895.12
Total Apparatus			8,715.75
Stations			
Station 1			
09/05/2023	Napa Auto Parts	BK DOOR UPHOLSTERY TOOL	6.31
Total Station 1			6.31
Total Stations			6.31
TOTAL			9,056.59

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Accrual Basis

Tubac Fire District Station Utilities, Supplies, and Repairs & Maintenance September 2023

Date	Source Name	Memo	Amount
Stations			
Station 1			
09/05/2023	Waxie Sanitary Supply	MULTIPURP.CLEANER, PARA URINAL BLOCK 3 OZ W/SCREEN, Label - Solsta	211.13
09/10/2023	Century Link 326B	Internet Sept 2023	178.90
09/12/2023	EPCOR	Water bill for station 1	50.84
09/15/2023	Terminix	Commercial Pest Control Location: Location: 2227 Interstate 19 Frontage Road	60.00
09/18/2023	Waxie Sanitary Supply	ENMOTION, SKILCRAFT KITCHEN ROLL PAPER, WAXIE HD LIQUID LAUNDRY	342.31
09/19/2023	Unisource Energy Services (Gas)	2227 E FRONTAGE RD, TUBAC, AZ 85646 Small Volume Public Authority Service (Se...	22.15
09/19/2023	Unisource Energy Services (Electric)	2227 E FRONTAGE RD, TUBAC, AZ 85646 Small General Service (Service No. 38131...	738.25
09/19/2023	Unisource Energy Services (Gas)	2227 E FRONTAGE RD, TUBAC, AZ 85646 Small Volume Public Authority Service (Se...	22.15
09/19/2023	Direct TV - 9236	TV Current Charges for Service Period 09/18/23 - 10/17/23	162.88
09/20/2023	Simply Bits, LLC	A/C # CA24339 Hosted VoIP Bundle	871.90
09/26/2023	Again Faster	Olympic Bar and Assorted weights for all stations	645.74
09/28/2023	Empire Southwest, LLC	TROUBLE SHOOT TRANSFER SWITCH - Generator Repair Station #1, Lighting Strike...	2,518.38
09/29/2023	Waste Management of Tucson	Trash Service 10/01/23-10/31/23	252.25
Total Station 1			6,076.88
Station 2			
09/01/2023	Central Alarm	Access Control Full Service 09/01/2023 - 09/30/2023	60.00
09/05/2023	Backflow Technologies	Backflow Testing & Certification, Parts: SN: 3HL0134 - FIRELINE New #1 and #2 Chec...	1,423.00
09/10/2023	Century Link 011B	Monthly internet Charges	69.10
09/13/2023	Liberty Utilities AZ A/C 200007327162	Water Bill - Service Address: 1360 W FRONTAGE RD, RIO RICO AZ US 85648-6238	312.94
09/14/2023	Lynch Construction*	Station# 2 Roof Recoating	7,850.00
09/15/2023	Terminix	Commercial Pest Control Location: Location: 1360 W Frontage Rd	60.00
09/20/2023	Simply Bits, LLC	A/C # CA17981 Hosted VoIP Bundle	556.05
09/25/2023	Unisource Energy Services (Electric)	563 CAMINO LITO GALINDO, RIO RICO, AZ 85648 Medium General Service (Service ...	989.68
09/25/2023	Unisource Energy Services (Electric)	455 Camino Agosto, 1, Rio Rico, AZ 85648, Small General Service (Service No. 65361...	206.25
09/26/2023	Again Faster	Olympic Bar and Assorted weights for all stations	645.74
09/28/2023	Direct TV - 9885	Direct TV Current Charges for Service Period 9/27/23 - 10/26/23	152.99
09/29/2023	Waste Management of Tucson	Trash Service 10/01/23-10/31/23	235.98
Total Station 2			12,561.73
Station 3			
09/03/2023	Direct TV - 0393	Direct TV Current Charges for Service Period 09/02/23 - 10/01/23	170.98
09/07/2023	Giovanni Granados	Cut grass and spray weed killer inside helipad	300.00
09/15/2023	Terminix	Commercial Pest Control Location: 333 Camino Josefina	149.00
09/19/2023	BUSTAMANTE REFRIGERATION, L.L.C.	STATION # 3-MINI SPLIT Faulty Compressor	125.00
09/20/2023	Simply Bits, LLC	A/C # CA24338 Hosted VoIP Bundle	657.22
09/25/2023	Rio Rico Sanitation 85133	9/25/23 6 YRD ONCE A WEEK 10/01-10/31	255.00
09/26/2023	Unisource Energy Services (Electric)	333 CAMINO JOSEPHINA, RIO RICO, AZ 85648 Medium General Service Net Meterin...	1,350.64
09/26/2023	Again Faster	Olympic Bar and Assorted weights for all stations	645.74
Total Station 3			3,653.58

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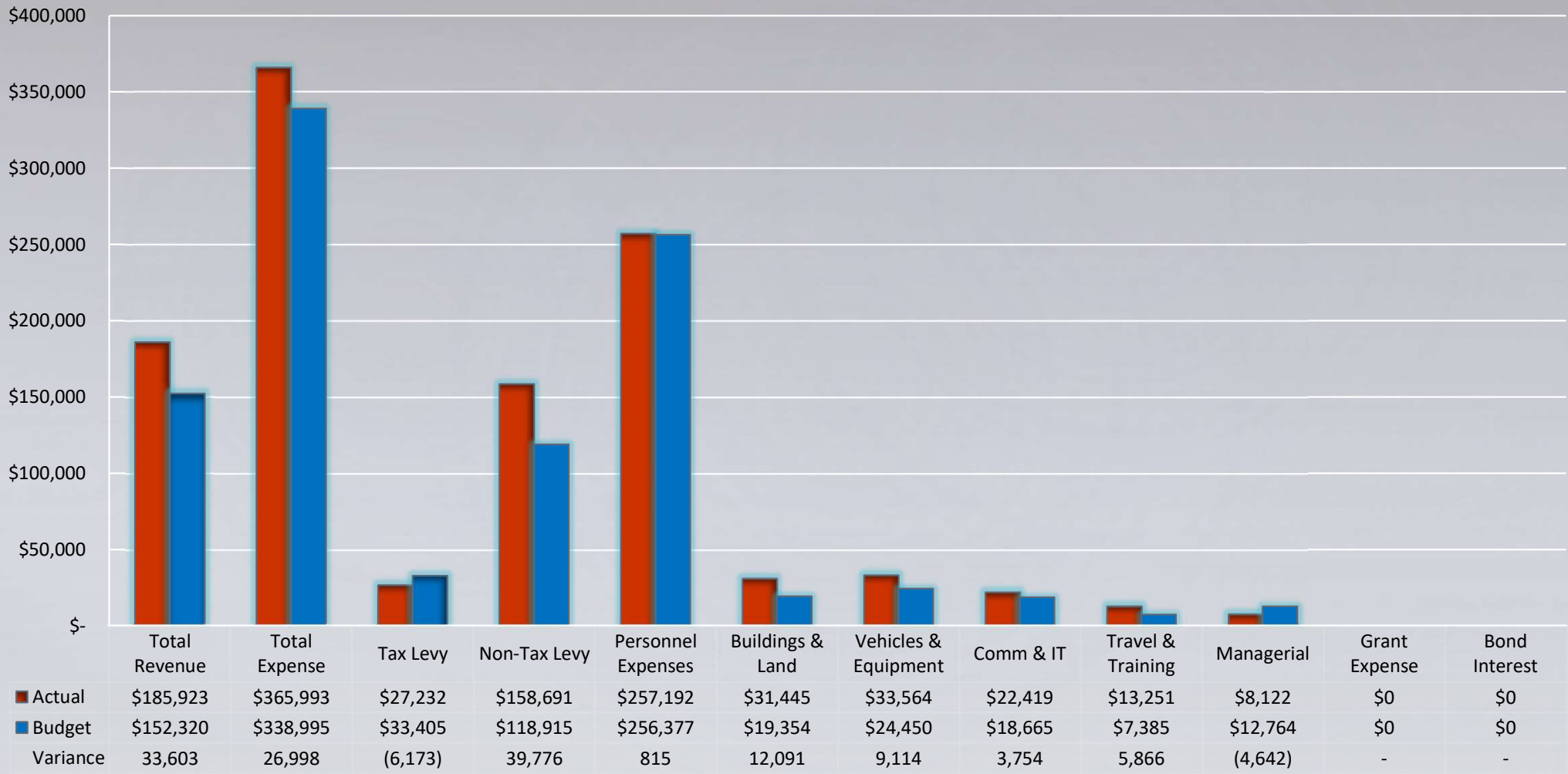
10/19/23

Accrual Basis

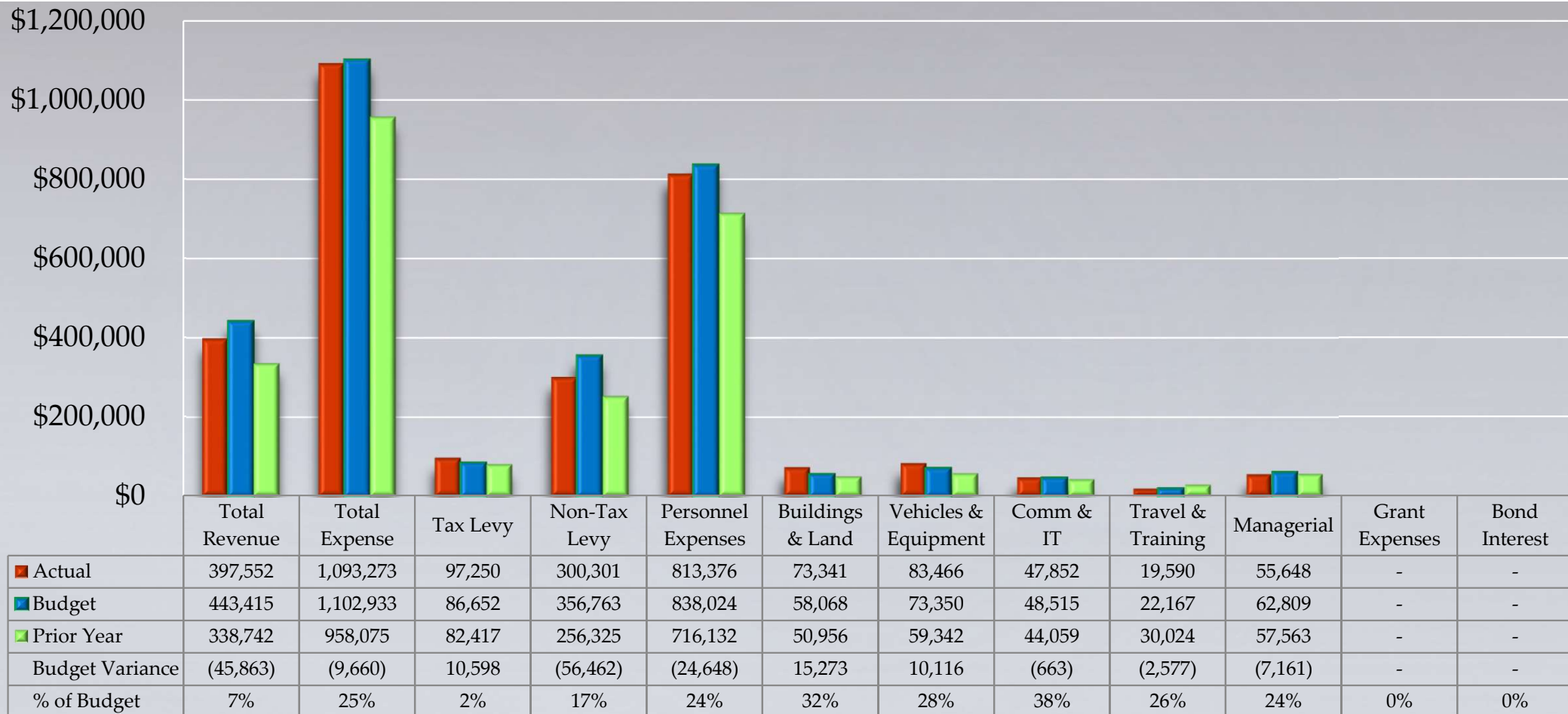
Tubac Fire District
Station Utilities, Supplies, and Repairs & Maintenance
September 2023

Date	Source Name	Memo	Amount
Station 4			
09/06/2023	Direct TV - 2827	Direct TV Current Charges for Service Period 09/05/23 - 10/04/23	170.98
09/07/2023	Unisource Energy Services (Electric)	149 RUTA CAMARON, RIO RICO, AZ 85648 Medium General Service Net Metering (S...	1,190.43
09/15/2023	Terminix	Commercial Pest Control Location: 149 Ruta Camaron	152.00
09/19/2023	BUSTAMANTE REFRIGERATION, L.L.C.	STATION #4 MINI SPLIT Battery replacements for thermostats	125.00
09/20/2023	Simply Bits, LLC	A/C # CA24337 Hosted VoIP Bundle	558.43
09/25/2023	Rio Rico Sanitation 84863	6 YRD ONCE A WEEK 10/01-10/31	255.00
09/26/2023	Again Faster	Olympic Bar and Assorted weights for all stations	645.74
09/27/2023	Unisource Energy Services (Electric)	149 RUTA CAMARON, RIO RICO, AZ 85648 Medium General Service Net Metering (S...	1,330.48
09/28/2023	Giovanni Granados	Cut grass and blow dry concrete	575.00
09/29/2023	Liberty Utilities AZ A/C 200007327188	Service Address: 149 RUTA CAMARON, RIO RICO AZ US 85648-7307 Water Service ...	555.58
Total Station 4			5,558.64
Total Stations			27,850.83
TOTAL			27,850.83

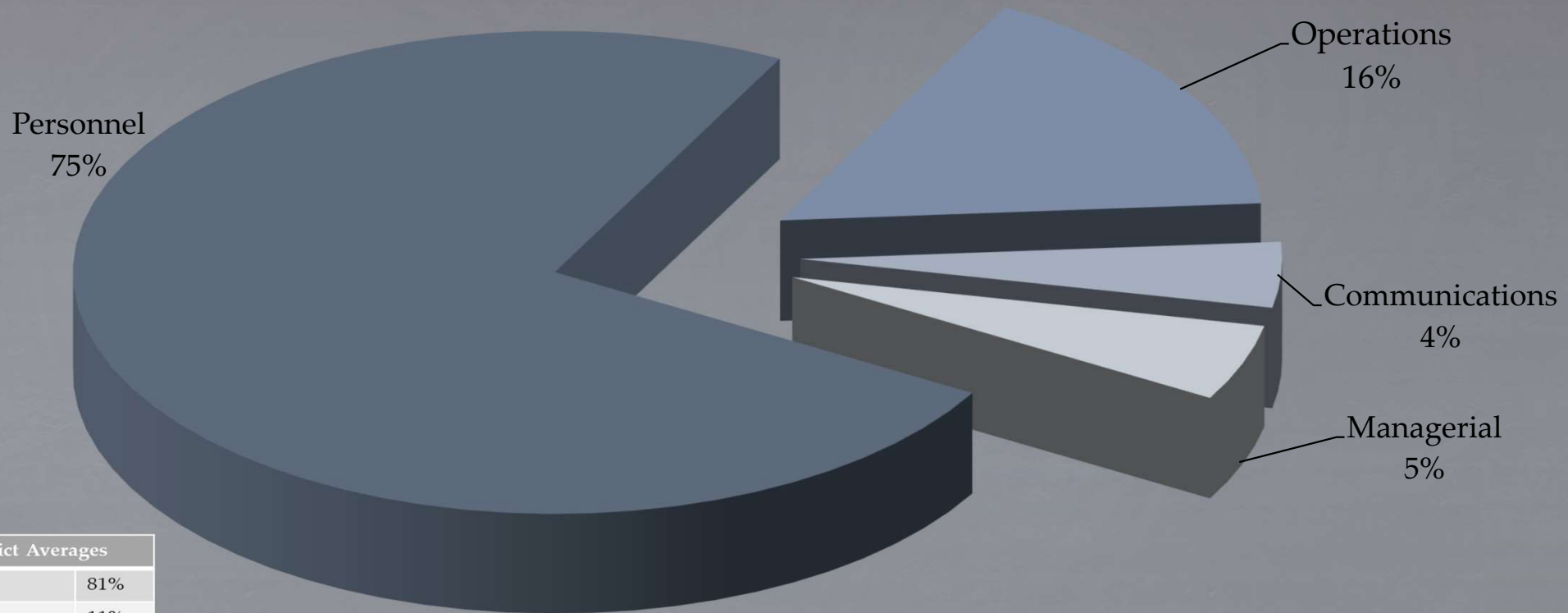
September 2023



Fiscal Year to Date Budget to Actual

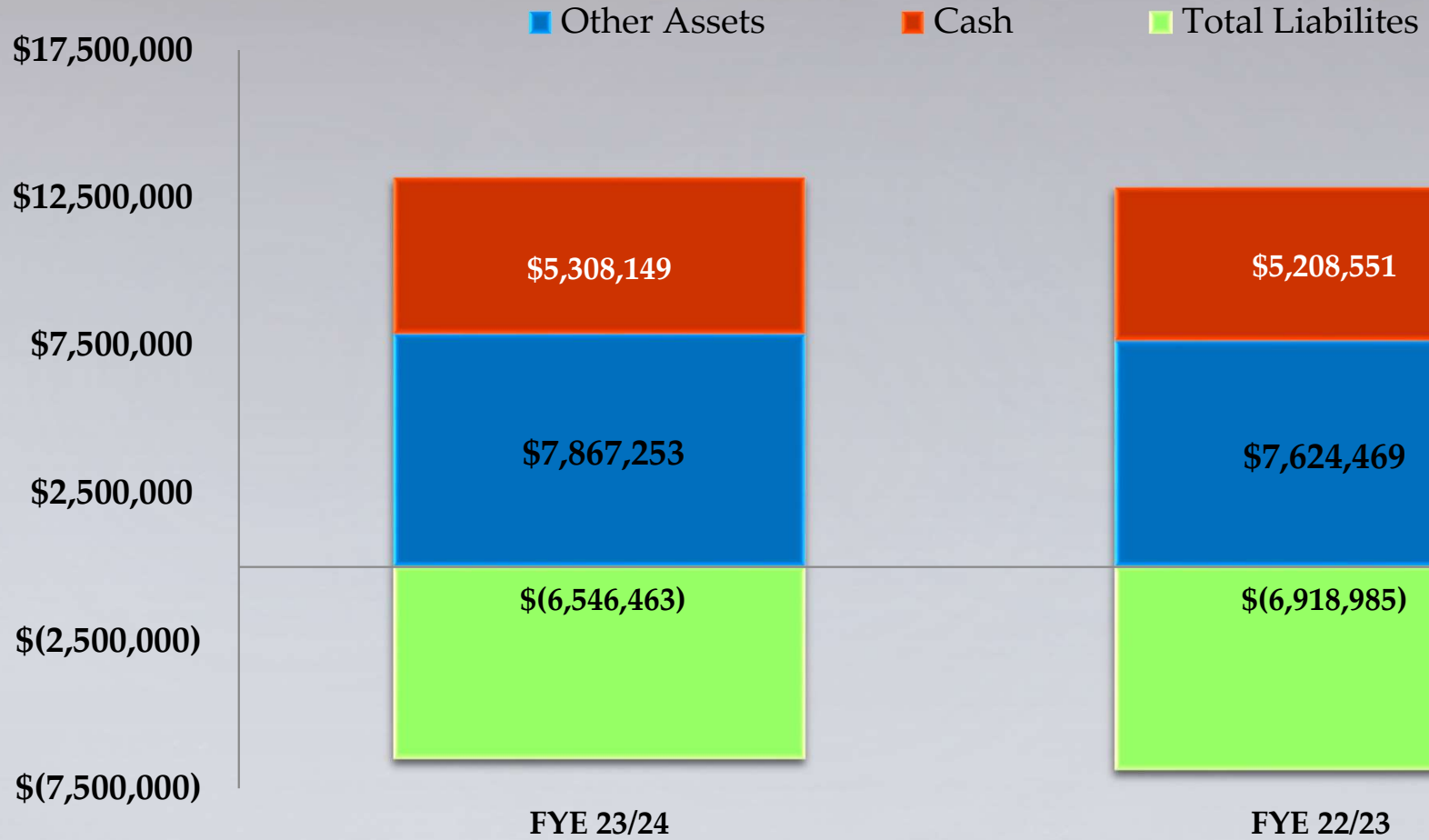


Percentage of Expenses Year to Date



Fire District Averages	
Personnel	81%
Operations	11%
Communications	2%
Administrative	6%

Cash Position



Tubac Fire District
Monthly Disbursement Report

September 2023

Type	Date	Num	Name	Memo	Amount	Balance
1072 - Bill.com Money Out Clearing						
Bill Pmt -Check	09/01/2023	Bill.com	Envi Health Solutions	https://app01.us.bill.com/BillPay?id=blp01...	-165.50	-165.50
Bill Pmt -Check	09/01/2023	Bill.com	Al C. Kingsley	https://app01.us.bill.com/BillPay?id=blp01...	-124.55	-290.05
Bill Pmt -Check	09/01/2023	Bill.com	Green Valley Fire District	https://app01.us.bill.com/BillPay?id=blp01...	-58.00	-348.05
General Journal	09/01/2023	2023-181		BILL 09/01/23 Payables Funding	348.05	0.00
Bill Pmt -Check	09/08/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-19.01	-19.01
Bill Pmt -Check	09/08/2023	Bill.com	Modular Solutions	https://app01.us.bill.com/BillPay?id=blp01...	-800.00	-819.01
Bill Pmt -Check	09/08/2023	Bill.com	Century Link 011B	https://app01.us.bill.com/BillPay?id=blp01...	-61.10	-880.11
Bill Pmt -Check	09/08/2023	Bill.com	Rio Rico Sanitation 85133	https://app01.us.bill.com/BillPay?id=blp01...	-255.00	-1,135.11
Bill Pmt -Check	09/08/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-97.74	-1,232.85
Bill Pmt -Check	09/08/2023	Bill.com	Unisource Energy Services (El...	https://app01.us.bill.com/BillPay?id=blp01...	-960.84	-2,193.69
Bill Pmt -Check	09/08/2023	Bill.com	Century Link 326B	https://app01.us.bill.com/BillPay?id=blp01...	-159.86	-2,353.55
Bill Pmt -Check	09/08/2023	Bill.com	Terminix	https://app01.us.bill.com/BillPay?id=blp01...	-149.00	-2,502.55
Bill Pmt -Check	09/08/2023	Bill.com	Direct TV - 9236	https://app01.us.bill.com/BillPay?id=blp01...	-146.64	-2,649.19
Bill Pmt -Check	09/08/2023	Bill.com	V191 & Associates	https://app01.us.bill.com/BillPay?id=blp01...	-541.67	-3,190.86
Bill Pmt -Check	09/08/2023	Bill.com	Green Valley Fire District	https://app01.us.bill.com/BillPay?id=blp01...	-306.00	-3,496.86
Bill Pmt -Check	09/08/2023	Bill.com	Unisource Energy Services (El...	https://app01.us.bill.com/BillPay?id=blp01...	-192.12	-3,688.98
Bill Pmt -Check	09/08/2023	Bill.com	Terminix	https://app01.us.bill.com/BillPay?id=blp01...	-60.00	-3,748.98
Bill Pmt -Check	09/08/2023	Bill.com	BUSTAMANTE REFRIGERATI...	https://app01.us.bill.com/BillPay?id=blp01...	-137.00	-3,885.98
Bill Pmt -Check	09/08/2023	Bill.com	James Vincent Group	https://app01.us.bill.com/BillPay?id=blp01...	-2,250.00	-6,135.98
Bill Pmt -Check	09/08/2023	Bill.com	Rio Rico Sanitation 84863	https://app01.us.bill.com/BillPay?id=blp01...	-255.00	-6,390.98
Bill Pmt -Check	09/08/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-228.06	-6,619.04
Bill Pmt -Check	09/08/2023	Bill.com	Great America Leasing Corp.	https://app01.us.bill.com/BillPay?id=blp01...	-217.68	-6,836.72
Bill Pmt -Check	09/08/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-71.68	-6,908.40
Bill Pmt -Check	09/08/2023	Bill.com	Unisource Energy Services (El...	https://app01.us.bill.com/BillPay?id=blp01...	-1,256.46	-8,164.86
Bill Pmt -Check	09/08/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-19.01	-8,183.87
Bill Pmt -Check	09/08/2023	Bill.com	Waxie Sanitary Supply	https://app01.us.bill.com/BillPay?id=blp01...	-410.63	-8,594.50
Bill Pmt -Check	09/08/2023	Bill.com	Waxie Sanitary Supply	https://app01.us.bill.com/BillPay?id=blp01...	-455.17	-9,049.67
Bill Pmt -Check	09/08/2023	Bill.com	EMI Health	https://app01.us.bill.com/BillPay?id=blp01...	-22,658.44	-31,708.11
Bill Pmt -Check	09/08/2023	Bill.com	Terminix	https://app01.us.bill.com/BillPay?id=blp01...	-60.00	-31,768.11
Bill Pmt -Check	09/08/2023	Bill.com	Terminix	https://app01.us.bill.com/BillPay?id=blp01...	-152.00	-31,920.11
General Journal	09/08/2023	2023-182		BILL 09/08/23 Payables Funding	31,920.11	0.00
Bill Pmt -Check	09/14/2023	Bill.com	Pitney Bowes Global Financial ...	https://app01.us.bill.com/BillPay?id=blp01...	-86.67	-86.67
Bill Pmt -Check	09/14/2023	Bill.com	Ricardo Rodriguez*	https://app01.us.bill.com/BillPay?id=blp01...	-36.01	-122.68
Bill Pmt -Check	09/14/2023	Bill.com	Liberty Utilities AZ A/C 200007...	https://app01.us.bill.com/BillPay?id=blp01...	-511.61	-634.29
Bill Pmt -Check	09/14/2023	Bill.com	Waxie Sanitary Supply	https://app01.us.bill.com/BillPay?id=blp01...	-211.13	-845.42
Bill Pmt -Check	09/14/2023	Bill.com	Nextrio, LLC	https://app01.us.bill.com/BillPay?id=blp01...	-275.00	-1,120.42
Bill Pmt -Check	09/14/2023	Bill.com	Direct TV - 0393	https://app01.us.bill.com/BillPay?id=blp01...	-170.98	-1,291.40
Bill Pmt -Check	09/14/2023	Bill.com	Central Alarm	https://app01.us.bill.com/BillPay?id=blp01...	-60.00	-1,351.40
Bill Pmt -Check	09/14/2023	Bill.com	Human Resource Strategies	https://app01.us.bill.com/BillPay?id=blp01...	-6,500.00	-7,851.40
Bill Pmt -Check	09/14/2023	Bill.com	Unisource Energy Services (El...	https://app01.us.bill.com/BillPay?id=blp01...	-1,190.43	-9,041.83
Bill Pmt -Check	09/14/2023	Bill.com	Waste Management of Tucson	https://app01.us.bill.com/BillPay?id=blp01...	-20.80	-9,062.63
Bill Pmt -Check	09/14/2023	Bill.com	Napa Auto Parts	https://app01.us.bill.com/BillPay?id=blp01...	-8.24	-9,070.87
Bill Pmt -Check	09/14/2023	Bill.com	Valley Imaging Solutions Inc.	https://app01.us.bill.com/BillPay?id=blp01...	-101.07	-9,171.94
Bill Pmt -Check	09/14/2023	Bill.com	Positive Promotions, Inc.	https://app01.us.bill.com/BillPay?id=blp01...	-481.68	-9,653.62

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10/19/23
Accrual Basis

Tubac Fire District
Monthly Disbursement Report

September 2023

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	09/14/2023	Bill.com	Giovanni Granados	https://app01.us.bill.com/BillPay?id=blp01...	-300.00	-9,953.62
Bill Pmt -Check	09/14/2023	Bill.com	Valley Imaging Solutions Inc.	https://app01.us.bill.com/BillPay?id=blp01...	-361.39	-10,315.01
Bill Pmt -Check	09/14/2023	Bill.com	Securis	https://app01.us.bill.com/BillPay?id=blp01...	-45,327.00	-55,642.01
Bill Pmt -Check	09/14/2023	Bill.com	Direct TV - 9885	https://app01.us.bill.com/BillPay?id=blp01...	-152.99	-55,795.00
Bill Pmt -Check	09/14/2023	Bill.com	Napa Auto Parts	https://app01.us.bill.com/BillPay?id=blp01...	-6.31	-55,801.31
Bill Pmt -Check	09/14/2023	Bill.com	Liberty Utilities AZ A/C 200007...	https://app01.us.bill.com/BillPay?id=blp01...	-340.66	-56,141.97
Bill Pmt -Check	09/14/2023	Bill.com	Verizon	https://app01.us.bill.com/BillPay?id=blp01...	-468.90	-56,610.87
Bill Pmt -Check	09/14/2023	Bill.com	Waste Management of Tucson	https://app01.us.bill.com/BillPay?id=blp01...	-460.44	-57,071.31
Bill Pmt -Check	09/14/2023	Bill.com	Purcell Western States Tire	https://app01.us.bill.com/BillPay?id=blp01...	-1,045.92	-58,117.23
Bill Pmt -Check	09/14/2023	Bill.com	Napa Auto Parts	https://app01.us.bill.com/BillPay?id=blp01...	-28.45	-58,145.68
Bill Pmt -Check	09/14/2023	Bill.com	Napa Auto Parts	https://app01.us.bill.com/BillPay?id=blp01...	-217.96	-58,363.64
Bill Pmt -Check	09/14/2023	Bill.com	Tim Slate	https://app01.us.bill.com/BillPay?id=blp01...	-484.64	-58,848.28
Bill Pmt -Check	09/14/2023	Bill.com	Verizon	https://app01.us.bill.com/BillPay?id=blp01...	-360.09	-59,208.37
Bill Pmt -Check	09/14/2023	Bill.com	Valley Imaging Solutions Inc.	https://app01.us.bill.com/BillPay?id=blp01...	-76.61	-59,284.98
Bill Pmt -Check	09/14/2023	Bill.com	United Fire Equipment Co.	https://app01.us.bill.com/BillPay?id=blp01...	-252.64	-59,537.62
Bill Pmt -Check	09/14/2023	Bill.com	Nextrio, LLC	https://app01.us.bill.com/BillPay?id=blp01...	-25.00	-59,562.62
Bill Pmt -Check	09/14/2023	Bill.com	California Tire	https://app01.us.bill.com/BillPay?id=blp01...	-306.08	-59,868.70
Bill Pmt -Check	09/14/2023	Bill.com	Napa Auto Parts	https://app01.us.bill.com/BillPay?id=blp01...	-5.51	-59,874.21
Bill Pmt -Check	09/14/2023	Bill.com	United Fire Equipment Co.	https://app01.us.bill.com/BillPay?id=blp01...	-500.02	-60,374.23
Bill Pmt -Check	09/14/2023	Bill.com	Quill Corporation	https://app01.us.bill.com/BillPay?id=blp01...	-184.93	-60,559.16
Bill Pmt -Check	09/14/2023	Bill.com	Purcell Western States Tire	https://app01.us.bill.com/BillPay?id=blp01...	-4,136.30	-64,695.46
Bill Pmt -Check	09/14/2023	Bill.com	SWCA Environmental Consulta...	https://app01.us.bill.com/BillPay?id=blp01...	-4,660.00	-69,355.46
Bill Pmt -Check	09/14/2023	Bill.com	Napa Auto Parts	https://app01.us.bill.com/BillPay?id=blp01...	-0.32	-69,355.78
Bill Pmt -Check	09/14/2023	Bill.com	CenturyLink	https://app01.us.bill.com/BillPay?id=blp01...	-3.74	-69,359.52
General Journal	09/14/2023	2023-171		BILL 09/14/23 Payables Funding	69,359.52	0.00
Bill Pmt -Check	09/15/2023	Bill.com	Fire Safety Education	https://app01.us.bill.com/BillPay?id=blp01...	-399.00	-399.00
Bill Pmt -Check	09/15/2023	Bill.com	Enerspect Medical Solutions	https://app01.us.bill.com/BillPay?id=blp01...	-359.38	-758.38
Bill Pmt -Check	09/15/2023	Bill.com	Nextrio, LLC	https://app01.us.bill.com/BillPay?id=blp01...	-4,661.55	-5,419.93
Bill Pmt -Check	09/15/2023	Bill.com	Senergy Petroleum	https://app01.us.bill.com/BillPay?id=blp01...	-4,671.58	-10,091.51
Bill Pmt -Check	09/15/2023	Bill.com	Al C. Kingsley	https://app01.us.bill.com/BillPay?id=blp01...	-1,238.88	-11,330.39
Bill Pmt -Check	09/15/2023	Bill.com	Tim Slate	https://app01.us.bill.com/BillPay?id=blp01...	-4,540.06	-15,870.45
Bill Pmt -Check	09/15/2023	Bill.com	BUSTAMANTE REFRIGERATI...	https://app01.us.bill.com/BillPay?id=blp01...	-906.56	-16,777.01
Bill Pmt -Check	09/15/2023	Bill.com	Holy Cross Hospital Pharmacy	https://app01.us.bill.com/BillPay?id=blp01...	-8.04	-16,785.05
Bill Pmt -Check	09/15/2023	Bill.com	Tim Slate	https://app01.us.bill.com/BillPay?id=blp01...	-684.79	-17,469.84
Bill Pmt -Check	09/15/2023	Bill.com	Nextrio, LLC	https://app01.us.bill.com/BillPay?id=blp01...	-711.72	-18,181.56
Bill Pmt -Check	09/15/2023	Bill.com	Fry Fire District*	https://app01.us.bill.com/BillPay?id=blp01...	-1,435.55	-19,617.11
Bill Pmt -Check	09/15/2023	Bill.com	Ohana Direct Primary Care, LLC	https://app01.us.bill.com/BillPay?id=blp01...	-913.00	-20,530.11
Bill Pmt -Check	09/15/2023	Bill.com	Voyager Fleet Systems Inc	https://app01.us.bill.com/BillPay?id=blp01...	-3,599.16	-24,129.27
Bill Pmt -Check	09/15/2023	Bill.com	Napa Auto Parts	https://app01.us.bill.com/BillPay?id=blp01...	-87.13	-24,216.40
General Journal	09/15/2023	2023-170		BILL 09/15/23 Payables Funding	24,216.40	0.00
Bill Pmt -Check	09/22/2023	Bill.com	Target Solutions*	https://app01.us.bill.com/BillPay?id=blp01...	-4,321.92	-4,321.92
Bill Pmt -Check	09/22/2023	Bill.com	Target Solutions*	https://app01.us.bill.com/BillPay?id=blp01...	-4,652.20	-8,974.12
Bill Pmt -Check	09/22/2023	Bill.com	Goldsmith and Mendoza PLLC	https://app01.us.bill.com/BillPay?id=blp01...	-320.00	-9,294.12
Bill Pmt -Check	09/22/2023	Bill.com	Valley Imaging Solutions Inc.	https://app01.us.bill.com/BillPay?id=blp01...	-34.84	-9,328.96
Bill Pmt -Check	09/22/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-262.81	-9,591.77

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10/19/23
Accrual Basis

Tubac Fire District
Monthly Disbursement Report

September 2023

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	09/22/2023	Bill.com	Linde 3502	https://app01.us.bill.com/BillPay?id=blp01...	-766.01	-10,357.78
Bill Pmt -Check	09/22/2023	Bill.com	Green Valley Fire District	https://app01.us.bill.com/BillPay?id=blp01...	-202.00	-10,559.78
Bill Pmt -Check	09/22/2023	Bill.com	UNICOA	https://app01.us.bill.com/BillPay?id=blp01...	-126.53	-10,686.31
Bill Pmt -Check	09/22/2023	Bill.com	UNICOA	https://app01.us.bill.com/BillPay?id=blp01...	-240.56	-10,926.87
Bill Pmt -Check	09/22/2023	Bill.com	Republic EVS	https://app01.us.bill.com/BillPay?id=blp01...	-310.16	-11,237.03
Bill Pmt -Check	09/22/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-491.96	-11,728.99
Bill Pmt -Check	09/22/2023	Bill.com	Verizon	https://app01.us.bill.com/BillPay?id=blp01...	-100.08	-11,829.07
Bill Pmt -Check	09/22/2023	Bill.com	BUSTAMANTE REFRIGERATI...	https://app01.us.bill.com/BillPay?id=blp01...	-125.00	-11,954.07
Bill Pmt -Check	09/22/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-48.87	-12,002.94
Bill Pmt -Check	09/22/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-109.69	-12,112.63
Bill Pmt -Check	09/22/2023	Bill.com	James Vincent Group	https://app01.us.bill.com/BillPay?id=blp01...	-3,500.00	-15,612.63
Bill Pmt -Check	09/22/2023	Bill.com	EPCOR	https://app01.us.bill.com/BillPay?id=blp01...	-50.84	-15,663.47
Bill Pmt -Check	09/22/2023	Bill.com	Century Link 011B	https://app01.us.bill.com/BillPay?id=blp01...	-69.10	-15,732.57
Bill Pmt -Check	09/22/2023	Bill.com	Century Link 326B	https://app01.us.bill.com/BillPay?id=blp01...	-178.90	-15,911.47
Bill Pmt -Check	09/22/2023	Bill.com	Waxie Sanitary Supply	https://app01.us.bill.com/BillPay?id=blp01...	-342.31	-16,253.78
Bill Pmt -Check	09/22/2023	Bill.com	Rio Rico Fire District	https://app01.us.bill.com/BillPay?id=blp01...	-565.20	-16,818.98
Bill Pmt -Check	09/22/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-109.69	-16,928.67
Bill Pmt -Check	09/22/2023	Bill.com	Senergy Petroleum	https://app01.us.bill.com/BillPay?id=blp01...	-4,318.17	-21,246.84
Bill Pmt -Check	09/22/2023	Bill.com	Linde 9892	https://app01.us.bill.com/BillPay?id=blp01...	-63.96	-21,310.80
Bill Pmt -Check	09/22/2023	Bill.com	Valley Imaging Solutions Inc.	https://app01.us.bill.com/BillPay?id=blp01...	-147.42	-21,458.22
Bill Pmt -Check	09/22/2023	Bill.com	Valley Imaging Solutions Inc.	https://app01.us.bill.com/BillPay?id=blp01...	-331.30	-21,789.52
Bill Pmt -Check	09/22/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-244.35	-22,033.87
Bill Pmt -Check	09/22/2023	Bill.com	BUSTAMANTE REFRIGERATI...	https://app01.us.bill.com/BillPay?id=blp01...	-125.00	-22,158.87
Bill Pmt -Check	09/22/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-109.69	-22,268.56
Bill Pmt -Check	09/22/2023	Bill.com	Backflow Technologies	https://app01.us.bill.com/BillPay?id=blp01...	-1,423.00	-23,691.56
Bill Pmt -Check	09/22/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-152.04	-23,843.60
Bill Pmt -Check	09/22/2023	Bill.com	Linde 8440	https://app01.us.bill.com/BillPay?id=blp01...	-577.29	-24,420.89
Bill Pmt -Check	09/22/2023	Bill.com	Al C. Kingsley	https://app01.us.bill.com/BillPay?id=blp01...	-333.44	-24,754.33
Bill Pmt -Check	09/22/2023	Bill.com	Nogales Tactical LLC*	https://app01.us.bill.com/BillPay?id=blp01...	-407.25	-25,161.58
Bill Pmt -Check	09/22/2023	Bill.com	Direct TV - 2827	https://app01.us.bill.com/BillPay?id=blp01...	-170.98	-25,332.56
Bill Pmt -Check	09/22/2023	Bill.com	Banner Health Univ Med Cntr T...	https://app01.us.bill.com/BillPay?id=blp01...	-153.10	-25,485.66
Bill Pmt -Check	09/22/2023	Bill.com	Al C. Kingsley	https://app01.us.bill.com/BillPay?id=blp01...	-551.97	-26,037.63
General Journal	09/22/2023	2023-180		BILL 09/22/23 Payables Funding	26,037.63	0.00
Bill Pmt -Check	09/28/2023	Bill.com	EMI Health	https://app01.us.bill.com/BillPay?id=blp01...	-28,083.12	-28,083.12
Bill Pmt -Check	09/28/2023	Bill.com	Bound Tree	https://app01.us.bill.com/BillPay?id=blp01...	-2,190.70	-30,273.82
Bill Pmt -Check	09/28/2023	Bill.com	MetLife	https://app01.us.bill.com/BillPay?id=blp01...	-1,330.43	-31,604.25
Bill Pmt -Check	09/28/2023	Bill.com	Nextrio, LLC	https://app01.us.bill.com/BillPay?id=blp01...	-4,154.51	-35,758.76
Bill Pmt -Check	09/28/2023	Bill.com	Nextrio, LLC	https://app01.us.bill.com/BillPay?id=blp01...	-2,981.47	-38,740.23
Bill Pmt -Check	09/28/2023	Bill.com	Legal Shield	https://app01.us.bill.com/BillPay?id=blp01...	-182.50	-38,922.73
Bill Pmt -Check	09/28/2023	Bill.com	Great America Leasing Corp.	https://app01.us.bill.com/BillPay?id=blp01...	-245.40	-39,168.13
Bill Pmt -Check	09/28/2023	Bill.com	W.W. Williams	https://app01.us.bill.com/BillPay?id=blp01...	-3,668.52	-42,836.65
General Journal	09/28/2023	2023-183		BILL 09/28/23 Payables Funding	42,836.65	0.00

Total 1072 · Bill.com Money Out Clearing

0.00

0.00

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 Accrual Basis

Tubac Fire District
 Monthly Disbursement Report

September 2023

Type	Date	Num	Name	Memo	Amount	Balance
1127 · Cash with County Treasurer						
Deposit	09/12/2023	50785		Santa Cruz County Tax Revenue	-45,200.44	-45,200.44
General Journal	09/30/2023	2023-190	SANTA CRUZ COUNTY	Sept 2023 Property Tax	23,562.86	-21,637.58
Deposit	09/30/2023			Interest	35.24	-21,602.34
Total 1127 · Cash with County Treasurer					-21,602.34	-21,602.34
1129 · Operational						
Check	09/01/2023	25999	Maria L. Ruiz	Per Diem- Fire School 2023	-240.00	-240.00
Check	09/01/2023	26000	Guerrero, Hesly	Per Diem- Fire School 2023	-240.00	-480.00
Check	09/01/2023	26001	Tapia, Esai	Per Diem- Fire School 2023	-240.00	-720.00
Check	09/01/2023	26002	Yocupicio, Justin	Per Diem- Fire School 2023	-240.00	-960.00
Check	09/01/2023	26003	Cortinas, Alfonso	Per Diem- Fire School 2023	-240.00	-1,200.00
General Journal	09/01/2023	2023-181		BILL 09/01/23 Payables Funding	-348.05	-1,548.05
Deposit	09/01/2023			Deposit	2,410.98	862.93
Check	09/05/2023	26004	Andres Villegas	Wildland Meals Reimbursement	-579.75	283.18
Check	09/05/2023	26005	Green Valley F.F.A.	Pay Period Ending 9/3/2023	-378.00	-94.82
Check	09/05/2023	26006	Security Benefit	Pay Period Ending 9/3/2023	-350.00	-444.82
Deposit	09/05/2023			Deposit	2,606.15	2,161.33
Deposit	09/05/2023			Deposit	20.00	2,181.33
Deposit	09/05/2023			Deposit	85.26	2,266.59
Deposit	09/05/2023			Deposit	673.66	2,940.25
Deposit	09/06/2023			Deposit	3,144.06	6,084.31
Deposit	09/06/2023			Deposit	3,165.99	9,250.30
Deposit	09/06/2023			Deposit	2,533.30	11,783.60
Check	09/06/2023	EFT	Bill.com		-283.86	11,499.74
Deposit	09/07/2023			Deposit	20.00	11,519.74
General Journal	09/08/2023	2023-182		BILL 09/08/23 Payables Funding	-31,920.11	-20,400.37
Deposit	09/08/2023			Deposit	914.35	-19,486.02
Check	09/08/2023	ACH	Health Equity	Monthly Fees for September 2023	-32.50	-19,518.52
Check	09/08/2023	ACH	Nationwide Retirement Solutions	Pay Period Ending 9/3/2023	-1,986.58	-21,505.10
Check	09/08/2023	ACH	Nationwide Retirement Solutions	Pay Period Ending 9/3/2023	-1,063.21	-22,568.31
General Journal	09/08/2023	2023-184			-65,638.84	-88,207.15
General Journal	09/08/2023	2023-184			-604.25	-88,811.40
General Journal	09/08/2023	2023-184			-13,456.48	-102,267.88
General Journal	09/08/2023	2023-184			-384.80	-102,652.68
General Journal	09/08/2023	2023-184			-581.15	-103,233.83
Deposit	09/08/2023			Deposit	1,139.42	-102,094.41
Deposit	09/11/2023			Deposit	1,740.94	-100,353.47
Check	09/11/2023	ACH	PUBLIC SAFETY PERSONAL ...	Pay Period Ending 9/3/2023	-20,852.20	-121,205.67
Deposit	09/11/2023			Deposit	730.09	-120,475.58
Deposit	09/11/2023			Deposit	178.80	-120,296.78
Deposit	09/11/2023			Deposit	1,655.04	-118,641.74
Deposit	09/11/2023			Deposit	109.73	-118,532.01
Check	09/12/2023	26007	Pashcal M. Gordon	Overpayment refund #T2023-0882	-1,271.38	-119,803.39

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Accrual Basis

Tubac Fire District
Monthly Disbursement Report

September 2023

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	09/12/2023			Deposit	515.00	-119,288.39
Deposit	09/12/2023			Deposit	45,200.44	-74,087.95
Deposit	09/12/2023			Deposit	140.84	-73,947.11
Deposit	09/12/2023			Deposit	1,481.71	-72,465.40
Deposit	09/12/2023			Interest	19.72	-72,445.68
Deposit	09/13/2023			Deposit	50.00	-72,395.68
Deposit	09/13/2023			Deposit	2,326.37	-70,069.31
Deposit	09/13/2023			Deposit	50.00	-70,019.31
General Journal	09/14/2023	2023-171		BILL 09/14/23 Payables Funding	-69,359.52	-139,378.83
Deposit	09/14/2023			Deposit	315.00	-139,063.83
Deposit	09/14/2023			Deposit	2,485.07	-136,578.76
Deposit	09/14/2023			Deposit	3,447.51	-133,131.25
Deposit	09/14/2023			Deposit	1,485.08	-131,646.17
General Journal	09/15/2023	2023-170		BILL 09/15/23 Payables Funding	-24,216.40	-155,862.57
Deposit	09/15/2023			Deposit	2,931.09	-152,931.48
Deposit	09/15/2023			Deposit	1,804.46	-151,127.02
General Journal	09/15/2023	2023-187			-42.93	-151,169.95
Check	09/15/2023			Service Charge	-248.08	-151,418.03
Deposit	09/18/2023			Deposit	101.24	-151,316.79
Deposit	09/18/2023			Deposit	1,313.08	-150,003.71
Deposit	09/18/2023			Deposit	1,564.28	-148,439.43
Check	09/19/2023	26008	Security Benefit	Pay Period Ending 9/17/2023	-350.00	-148,789.43
Check	09/19/2023	26009	Green Valley F.F.A.	Pay Period End 9/17/2023	-378.00	-149,167.43
Check	09/19/2023	ACH	Aflac	Invoice: 994325	-216.72	-149,384.15
Deposit	09/19/2023			Deposit	4,757.16	-144,626.99
Deposit	09/19/2023			Deposit	8,721.72	-135,905.27
Check	09/20/2023	ACH	Enterprise FM Trust	Invoice: FBN4840767	-2,276.37	-138,181.64
Deposit	09/20/2023			Deposit	100.00	-138,081.64
Deposit	09/20/2023			Deposit	250.00	-137,831.64
Check	09/20/2023	ACH	Bank of America	Closing Statement Date 8/19/2023- 09/1...	-5,816.90	-143,648.54
Deposit	09/20/2023			Deposit	172.03	-143,476.51
Deposit	09/21/2023			Deposit	205.96	-143,270.55
Deposit	09/21/2023			Deposit	631.43	-142,639.12
General Journal	09/22/2023	2023-180		BILL 09/22/23 Payables Funding	-26,037.63	-168,676.75
General Journal	09/22/2023	2023-181			-58,667.61	-227,344.36
General Journal	09/22/2023	2023-181			-604.25	-227,948.61
General Journal	09/22/2023	2023-181			-10,532.82	-238,481.43
General Journal	09/22/2023	2023-181			-390.60	-238,872.03
General Journal	09/22/2023	2023-181			-581.15	-239,453.18
Deposit	09/22/2023			Deposit	1,627.93	-237,825.25
Deposit	09/22/2023			Deposit	247.03	-237,578.22
Check	09/22/2023	ACH	Nationwide Retirement Solutions	Pay Period Ending 9/17/2023	-1,897.14	-239,475.36
Check	09/22/2023	ACH	Nationwide Retirement Solutions	Pay Period Ending 9/17/2023	-1,063.21	-240,538.57
Deposit	09/22/2023			Deposit	599.92	-239,938.65
Deposit	09/25/2023			Deposit	738.34	-239,200.31

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 Accrual Basis

Tubac Fire District
Monthly Disbursement Report
 September 2023

Type	Date	Num	Name	Memo	Amount	Balance
Check	09/25/2023	ACH	PUBLIC SAFETY PERSONAL ...	Pay Period Ending 9/17/2023	-19,120.26	-258,320.57
Deposit	09/25/2023			Deposit	539.48	-257,781.09
Deposit	09/25/2023			Deposit	226.00	-257,555.09
Check	09/26/2023	ACH	Security Benefit	VOID: Pay Period Ending 9/17/2023	0.00	-257,555.09
Deposit	09/26/2023			Deposit	2,282.58	-255,272.51
Deposit	09/26/2023			Deposit	120.00	-255,152.51
Deposit	09/26/2023			Deposit	50.00	-255,102.51
Deposit	09/26/2023			Deposit	828.75	-254,273.76
Deposit	09/28/2023			Deposit	438.37	-253,835.39
Deposit	09/28/2023			Deposit	752.01	-253,083.38
General Journal	09/28/2023	2023-183		BILL 09/28/23 Payables Funding	-42,836.65	-295,920.03
Deposit	09/28/2023			Deposit	2,401.33	-293,518.70
Deposit	09/29/2023			Deposit	50.00	-293,468.70
Deposit	09/29/2023			Deposit	250.00	-293,218.70
Total 1129 · Operational					-293,218.70	-293,218.70
1130 · Savings Acct.						
General Journal	09/26/2023	2023-188		Wire transfer fee	-30.00	-30.00
Transfer	09/26/2023			Funds Transfer	-4,200,000.00	-4,200,030.00
Deposit	09/30/2023			Interest	129.78	-4,199,900.22
Total 1130 · Savings Acct.					-4,199,900.22	-4,199,900.22
TOTAL					-4,514,721.26	-4,514,721.26

Tubac Fire District

Twelve-Month Cash Flow

Fiscal Year
Begins: Jul-23

	Beginning	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Monthly Average	Overview
Cash Summary															
Cash on Hand <small>(beginning of month)</small>	6,107,461	6,107,461	5,766,718	5,616,959	5,308,149	6,239,639	6,457,238	6,735,038	6,674,392	6,504,271	6,394,580	7,670,240	7,518,548	6,416,103	
Cash Available (on hand + receipts, before cash out)	6,107,461	6,179,058	5,911,755	5,707,836	6,588,337	6,838,453	7,115,806	7,026,767	6,825,601	6,698,307	8,049,898	7,909,431	7,784,849	6,886,341	
Cash Position (end of month)	6,107,461	5,766,718	5,616,959	5,308,149	6,239,639	6,457,238	6,735,038	6,674,392	6,504,271	6,394,580	7,670,240	7,518,548	6,126,873	6,417,720	
Line of Credit Available	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
Cash Receipts															
Tax Levy Revenue		16,835	53,183	27,232	1,219,606	538,232	597,986	231,147	90,627	133,454	856,403	120,276	139,886	335,406	
Other Cash Inflows		54,762	91,854	63,644	60,582	60,582	60,582	60,582	60,582	60,582	798,915	118,915	126,415	134,833	
Line of Credit		0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Cash Receipts		71,597	145,037	90,877	1,280,188	598,814	658,568	291,729	151,209	194,036	1,655,318	239,191	266,301	470,239	
Cash Paid Out															
Disbursements		412,339	294,797	399,687	348,698	381,215	380,768	352,375	321,330	303,727	379,658	390,883	1,657,976	468,621	
Repayment of LOC		0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Cash Paid Out		412,339	294,797	399,687	348,698	381,215	380,768	352,375	321,330	303,727	379,658	390,883	1,657,976	468,621	
		(Actual)	(Actual)	(Actual)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	



TUBAC FIRE DISTRICT

2227 EAST FRONTAGE ROAD
P.O. BOX 2881
TUBAC, ARIZONA 85646
TELEPHONE: (520) 398-2255

TUBAC FIRE DISTRICT BOARD MEETING MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
September 27, 2023

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:30 p.m., by Mary Dahl. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Pete Benequista, Sandy Johnson, Herb Wisdom, and Mary Dahl were present at Tubac Community Center. Rich Bohman attended via Zoom. Also, in attendance at Tubac Community Center, Fire Chief Ben Guerrero, Deputy Chief Hesly Guerrero, Deputy Chief Genaro Rivera, Captain John Conger, Bianca Hamric and Adriana Olea. Gabe Buldra and Ben Archer-Clowes attended on behalf of James Vincent Group. Members of the public in attendance were Ron Campana, Kathi Campana, Leslee Bangs, Donita Wickersheim, Jim Garcia, Clem Shute, Sharie Shute, Milan Johnson, Claire McJunkin, Mavis Dexheimer, Terry Loftus, Karen Sykes, Robert Maurer, Mary Varian, Homer Lopez, Mike Pettypool, Calin Steffen, Kate Penland, Reid Penland, Michael O'Rourke, Massie Steffen, and Celeste Wisdom.
3. Report from Board Members: Sandy Johnson was pleased to see a great turnout from the community at the Board meeting.
4. Reading of public comments submitted via email: None.
5. Call to the Public: Clem Shute expressed his gratitude to the Fire Board for hosting the Board meeting at the Tubac Community Center. Mike Pettypool mentioned that he spoke with a local builder in Tubac who has experience in building projects like the current project of Tubac Fire District's station #1. The local builder suggested to Clem that the fire district choose the bid, design, and build method for the project. This method will relieve the taxpayers from any overrun costs and would not exceed the dollar amount contracted.
6. Correspondence: None.
7. Chairs Report: Chair Mary Dahl echoed Sandy Johnson's comment on the community attendance at the meeting and stated that it is good to be here.
8. Chief and Staff Report: Captain Hesly Guerrero, Deputy Chief Genaro Rivera and Fire Chief Ben Guerrero provided the following to the Board:
 - a. Operations Update.
 - b. Training.
 - c. Wildland Update.
 - d. Administration Update.
9. Monthly Financial Report for August 2023: Gabe Buldra and Ben Archer-Clowes presented the financial reports for the month of August 2023. Gabe reported to the Board that total revenue projected for the month of August was under budget, with the lack of wildland revenue being one of the main causes. Total expenses were also below the

projected budget amount for the month. Buildings and Land budget was over the projected amount due to the building repairs, paint, and generator repairs needed for stations #2 and #4. Professional Fees and Managerial were over the projected budget for the month of August due to the Deputy Chief testing. Mr. Benequista stated that he did not see a wire transfer to the investment pool in the financial report and wanted to know the status. Gabe reported to the Board that the wire transfer to the AZ Local Government Investment Pool (LGIP) of \$4.2 million dollars was successful, though not without some effort. Gabe received final confirmation by the investment pool earlier in the day. Gabe stated that going forward the Arizona LGIP will be listed on the balance sheet of page 2 of the financial report. Sandy Johnson wanted to know about District's capital budget expenditures for the year. Gabe stated that the only capital budget expenditure for the year is about \$10,000 toward the purchase of a camper shell and items for station #1. Peter Benequista asked Gabe why the financial report shows the cost of the archaeological survey for the new station #1 as a fixed asset. Gabe informed the Board that, because it is a cost that is related to the construction and development of the new station, it is capitalized as an asset.

10. Consent Agenda: Sandy Johnson made a motion to approve the consent agenda. Herb Wisdom seconded the motion; all were in favor; the motion passed.
 - a. Approval of minutes from August 30, 2023.
 - b. Approval of monthly financial reports.

11. Discussion and information on the purchase of a water heater for Tubac Fire Station #3 in the amount of \$8,862.89.

Deputy Chief Genaro Rivera gave justification for the monies spent and reason for the replacement of the water heater as an emergency repair. He stated the emergency repair was required because hot water is a necessity to operate the station and because the district leases a portion of station #3 to Air Methods, the air evacuation medical team. The failed water heater was originally installed in 2011. The new water heater is comparable to the previous unit and is an 80-gallon light commercial water heater. The cost noted includes the water heater, delivery, and the installation of the unit.

12. Discussion and possible action to purchase an INX Ferno Gurney and accessories in the amount of \$51,653.20.

Captain John Conger reported to the Board that the ambulance on order is not equipped with a gurney or accessories. John stated a manufacturing delay on the ambulance ordered and that the purchase of a gurney compatible and interchangeable with the other ambulances in the fleet is essential. The risk of the gurney model no longer being sold and replaced with a new generation of gurney is not a risk the district would want to take. Chief Ben Guerrero mentioned that the warranty from Ferno would begin once the gurney is in service. Rich Bohman stated that it makes sense to purchase the gurney preemptively and supports the motion to approve this purchase. Herb Wisdom made a motion to approve the purchase of the INX Ferno Gurney not to exceed the amount of \$51,653.20. Pete Benequista seconded the motion, all were in favor; the motion passed.

13. Discussion and possible action to purchase Motorola software and Panasonic hardware in an amount not to exceed \$50,000.

*NOTE- The \$50,000 dollar amount was amended to \$70,000 at the Board meeting and stated as a typo on the agenda.

Fire Chief Ben Guerrero reported to the Board a state regulation that requires all safety personnel vehicles have automatic GPS tracking systems and a computer aided dispatch system installed by January 1, 2024. Arizona Department of Health Services is recording response time and transport time of fire departments and districts throughout the State of Arizona. This new system will hold emergency personnel accountable to provide the best service to the communities they serve. The cost of the software includes the cost of the licenses, and maintenance quoted at \$23,665.00. The remaining requested amount would be used for the purchase of the hardware and the installation that is needed to outfit all the vehicles with the equipment.

Mr. Johnson moved to approve the purchase of the Motorola software and Panasonic hardware, not to exceed \$70,000. Pete Benequista seconded the motion, all were in favor; the motion passed.

14. Fire station 1 items:

- a. Discussion possible action regarding the presentation by Ryan Knapp, director of project delivery methods, from CORE Construction.

Ryan Knapp and Fred Knapp, a father and son team, presented to the Board the purpose of CORE Construction. They delivered a presentation of delivery methods the district can use and how their company would oversee the project from beginning to end. CORE Construction discussed three methods used for these types of projects. Design-Bid-Build, Design-Build and Construction Manager at Risk method (CMAR).

- b. Discussion only on USDA Rural application process.

Fire Chief Ben Guerrero reported to the Board that the environment study review period ends on September 28th. The documents the USDA requested from the cultural study have been submitted and the USDA will respond within 30 days. The USDA has a review process of 30 days before the release of funds can be authorized.

- c. Discussion and possible action on the status of the architectural request for proposal.

Chief Ben Guerrero reported that he has extended the deadline for the architectural request for proposal until October 18th. The request for proposal is advertised on the Tubac Fire District website, Tubac Fire Facebook page, Arizona Fire Chief Association website, and the Arizona Fire District Association website. There is no action needed for this agenda item.

15. Future agenda items:

Gabe Buldra from James Vincent Group stated he would like to present a timeline of the bond process to the Board.

16. Next meeting: October 25,2023 at 1:30 p.m.

17. Adjourn meeting: Pete Benequista moved to adjourn the meeting at 2:51 p.m. and Sandy Johnson seconded the motion, all were in favor; the motion passed unanimously

Board Action Request

SUBJECT: IT support Server Update

DATE: October 25, 2023

FROM: Deputy Fire Chief Hesly Guerrero

Background: As per the recommendation of our IT provider and current industry best practice, it was highly recommended that we obtain cybersecurity insurance coverage. Tubac Fire District purchased cybersecurity coverage this year through our insurance carrier VFIS.

Support for our current version of Windows Server 2012 was discontinued on October 10, 2023. According to our Cybersecurity Insurance policy, we are obligated to maintain a supported operating system. Furthermore, we will need additional memory to accommodate the new operating system for our servers.

Fiscal Impact: \$12,921.59 from our operating budget.

Alternate Option: None

Staff Recommendation: We recommend a server upgrade to ensure the smooth operation of our servers and to meet our cybersecurity insurance requirements.

Proposed Motion: Motion to approve expenditure of funds for the purposes of upgrading our server operating system as well as all associated costs in the amount not to exceed \$12,921.59.

Attachments: Quote TNPQ70305 NEXTRIO



<https://www.thenetworkpro.net>

714-333-9620

180 N Riverview Dr, Suite 300, Anaheim, CA 92808

quotes@nextrio.com

Quote TNPQ70305 Windows 2022 Server OS Upgrade

Prepared For:

Tubac Fire District
Ben Guerrero
Phone: (520) 209-1561 x7201
2227 E Frontage Rd
Tubac, AZ 85646
BGuerrero@tubacfire.org

Prepared By:

Lindsey Kinne
Technical Account Manager
Phone: 520-545-7100
Fax:
Email: Ink@nextrio.com

Quote Date:

Aug 4, 2023

Expiration Date:

Aug 18, 2023

Notes:



For the full presentation proposal, [click here](#) to view or download the PDF version of this quote. You can sign and fax this in, or you can save time by simply electronically accepting this quote below.

Line Item Detail

QTY	Description	Unit Price	Ext Price
3	960GB SSD Server Hard Drive	\$1,017.61	\$3,052.83
5	Microsoft Windows Remote Desktop Services 2022 Device CAL * CSP Perpetual License	\$166.91	\$834.55
45	<p>Technical Service - Windows 2022 Server Upgrade (estimated hours)</p> <ul style="list-style-type: none"> * Expand storage capability by installing and configuring new solid-state hard drives in RAID-5 * Install and configure Windows Server 2019 Standard virtual image (primary server image) * Clone primary server image to new virtual domain controller server (TFD-DC2), virtual file server (TFD-FS2), and virtual RD Gateway / VPN server (TFD-RDG1) * Migrate Windows domain to TFD-DC2 and promote to primary domain controller * Install, migrate, and configure DHCP and DNS roles on TFD-DC2 * Install, migrate, and configure Certificate Authority role on TFD-DC2 * Swap static IP addresses of TFD-DC2 and TFD-HQVBASE1 * Install and migrate Azure AD Connect to TFD-DC2 * Install and configure file services on TFD-FS2 * Migrate file server data from TFD-HQVFS1 to TFD-FS2 * Configure DFS namespace to include TFD-FS2 * Configure print server role on TFD-FS2, migrating prior print queues * Install and migrate QuickBooks Database Server Manager and Bill.com Sync (if applicable) from TFD-HQVUTIL1 to TFD-FS2 * Install and configure Microsoft Remote Desktop Gateway role on TFD-RDG1 * Install and configure Microsoft Routing and Remote Access (VPN) role on TFD-RDG1 * Configure Duo RD Gateway protection * Configure Duo Microsoft VPN protection * Configure server backup on all new servers * Adjust firewall NAT/Access rules for new servers * Configure Duo login protection on new servers, including offline login * Decommission legacy virtual machines (disjoin from domain, shut down virtual hosts, add CNAME records pointing old servers to new servers) * Update infrastructure documentation * Technical project management <p>NOTES:</p> <ul style="list-style-type: none"> * PRINTER DRIVERS - Older hardware devices may not be compatible with newer operating systems, such as Windows Server 2019/2022. In the event that compatible printer drivers are not available for any existing printers, those devices will need to be replaced with newer, compatible hardware. * QUICKBOOKS MIGRATION - QuickBooks will require migration, which may impact the ability for users to access QuickBooks during prearranged periods of time during this project. Users will be provided information on the new path to QuickBooks company files. * RESPOND BILLING - Nextrio has received notification from Nancy Lindsey of Tubac Fire District, stating that Respond Billing is no longer in use and all relevant data has been archived in paper format. As a result, this line-of-business product will not be transferred to the new server environment. 	\$195.00	\$8,775.00

By signing this quote, Tubac Fire District and its authorized representatives unequivocally affirm that any digital records stored by Respond Billing (Microsoft SQL database on TFD-HQVFS1), along with the application itself (also installed on TFD-HQVFS1), are deemed redundant and all Respond Billing data will be irrevocably destroyed upon the completion of this project.

3	Shipping	\$10.00	\$30.00
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SubTotal: \$12,692.38
Shipping: \$0.00
Sales Tax: \$237.13
Total: \$12,929.51

Deposit Required: \$3,917.38

↕ Acceptance Detail

Order Confirmation

Technical support is available 24x7 (during normal business hours standard rates apply; outside of normal business hours special rates apply).

This is a time-sensitive quotation for the named contractual agreement subject to to Nextrio's standard terms and conditions which may be reviewed at www.nextrio.com/terms.

I agree to the terms and conditions of the above document and PDF attachment with an electronic signature below.

IP Address 67.212.206.22

PO Number

(Optional: Enter PO Number as your reference only.)

Comments

Email Address

Printed Name

Signature

"signatures" could include: /john smith;/ /js;/ /js123/, etc

(Note: After accepting you will have the opportunity to provide payment.)

**This document was accepted on September 19, 2023 @ 3:22 pm.
An email confirmation was sent to BGuerrero@tubacfire.org.**

↕ Payment Details

Make a Payment

[Click here to make a payment](#)

↕ Have Questions?

Quote Accepted. Have additional questions?

(Note, you will receive a copy of your message by email.)

No questions posted yet.

Time expressed in Pacific Daylight Time UTC-07:00

THANK YOU FOR YOUR BUSINESS!

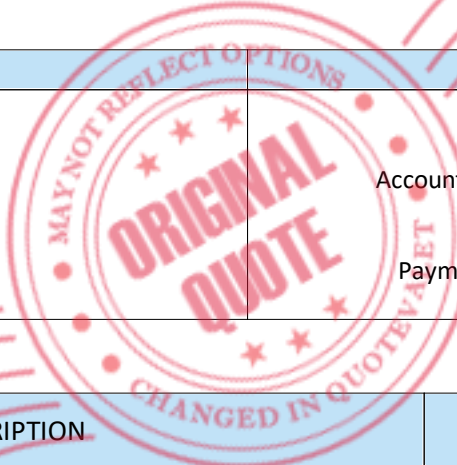


4803 E. 5th St. #103, Tucson, AZ, 85711
Phone 520.545.7101 Fax 520.232.5417
quotes@nextrio.com

QUOTE

Quote #: TNPQ70305
Date: Aug 4, 2023
Expiration Date: Aug 18, 2023

PREPARED FOR	SUMMARY
Ben Guerrero Tubac Fire District 2227 E Frontage Rd Tubac, AZ 85646 520.209.1561	Project: Windows 2022 Server OS Up Account Manager: Lindsey Kinne Phone: 520.545.7100 Payment Terms: Due on receipt



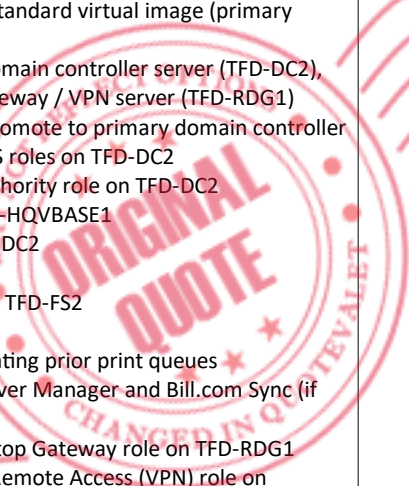
Notes:

QTY	DESCRIPTION	RECURRING CHARGES	UNIT PRICE	LINE TOTAL
3	960GB SSD Server Hard Drive		\$1,017.61	\$3,052.83
5	Microsoft Windows Remote Desktop Services 2022 Device CAL * CSP Perpetual License		\$166.91	\$834.55

Quote Continued on Next Page



QTY	DESCRIPTION	RECURRING CHARGES	UNIT PRICE	LINE TOTAL
45	<p>Technical Service - Windows 2022 Server Upgrade (estimated hours)</p> <ul style="list-style-type: none"> * Expand storage capability by installing and configuring new solid-state hard drives in RAID-5 * Install and configure Windows Server 2019 Standard virtual image (primary server image) * Clone primary server image to new virtual domain controller server (TFD-DC2), virtual file server (TFD-FS2), and virtual RD Gateway / VPN server (TFD-RDG1) * Migrate Windows domain to TFD-DC2 and promote to primary domain controller * Install, migrate, and configure DHCP and DNS roles on TFD-DC2 * Install, migrate, and configure Certificate Authority role on TFD-DC2 * Swap static IP addresses of TFD-DC2 and TFD-HQVBASE1 * Install and migrate Azure AD Connect to TFD-DC2 * Install and configure file services on TFD-FS2 * Migrate file server data from TFD-HQVFS1 to TFD-FS2 * Configure DFS namespace to include TFD-FS2 * Configure print server role on TFD-FS2, migrating prior print queues * Install and migrate QuickBooks Database Server Manager and Bill.com Sync (if applicable) from TFD-HQVUTIL1 to TFD-FS2 * Install and configure Microsoft Remote Desktop Gateway role on TFD-RDG1 * Install and configure Microsoft Routing and Remote Access (VPN) role on TFD-RDG1 * Configure Duo RD Gateway protection * Configure Duo Microsoft VPN protection * Configure server backup on all new servers * Adjust firewall NAT/Access rules for new servers * Configure Duo login protection on new servers, including offline login * Decommission legacy virtual machines (disjoin from domain, shut down virtual hosts, add CNAME records pointing old servers to new servers) * Update infrastructure documentation * Technical project management <p>NOTES:</p> <ul style="list-style-type: none"> * PRINTER DRIVERS - Older hardware devices may not be compatible with newer operating systems, such as Windows Server 2019/2022. In the event that compatible printer drivers are not available for any existing printers, those devices will need to be replaced with newer, compatible hardware. * QUICKBOOKS MIGRATION - QuickBooks will require migration, which may impact the ability for users to access QuickBooks during prearranged periods of time during this project. Users will be provided information on the new path to QuickBooks company files. * RESPOND BILLING - Nextrio has received notification from Nancy Lindsey of Tubac Fire District, stating that Respond Billing is no longer in use and all relevant data has been archived in paper format. As a result, this line-of-business product will not be transferred to the new server environment. By signing this quote, Tubac Fire District and its authorized representatives unequivocally affirm that any digital records stored by Respond Billing (Microsoft SQL database on TFD-HQVFS1), along with the application itself (also installed on TFD-HQVFS1), are deemed redundant and all Respond Billing data will be irrevocably destroyed upon the completion of this project. 		\$195.00	\$8,775.00



Quote Continued on Next Page



QTY	DESCRIPTION	RECURRING CHARGES	UNIT PRICE	LINE TOTAL
Your recurring charges in addition to the Grand Total:			SUBTOTAL	\$12,662.38
	\$0.00 Billed Monthly		SHIPPING	\$30.00
	\$0.00 Billed Quarterly		SALES TAX	\$237.13
	\$0.00 Billed Annually		GRAND TOTAL	\$12,929.51
Prices quoted assume cash payment via eCheck/ACH. Credit cards are also accepted with small surcharge to offset transaction fees.			DEPOSIT DUE	\$3,917.38

Technical support is available 24x7 (during normal business hours standard rates apply; outside of normal business hours special rates apply).

This is a time-sensitive quotation for the named contractual agreement, subject to Nextrio's standard terms and conditions which may be reviewed at www.nextrio.com/terms

To accept this quotation, sign here and return:

Email: quotes@nextrio.com

Fax: 520.232.5417

Board Action Request

SUBJECT: Lease agreement between Tubac Fire District and Air Methods Corporation

DATE: October 25, 2023

FROM: Ben Guerrero Fire Chief

Background: Tubac Fire and Air Methods entered into a lease agreement in October of 2014 for three (3) year terms. The current lease agreement expires October 2023. Air Methods is looking at extending the lease for an additional three (3) year term. The first payment of the least would be due on November 1, 2023, in the amount of \$2,980.88. The term agreements account for a 5% annual increase.

Fiscal Impact: Increased monthly revenue of \$2,980.88

Alternate Option: None

Staff Recommendation: Staff recommends we enter into another three (3) year agreement with Air Methods.

Proposed Motion: Move to approve the new lease agreement between Tubac Fire District and Air Methods as presented.

Attachment: Lease agreement

AMENDMENT TO LEASE AGREEMENT

This Amendment to Lease Agreement (“Amendment”) is entered into as of the date of the last signature below but effective as of November 1, 2023 (the “Effective Date”), by and between Air Methods Corporation (“Tenant”), and Tubac Fire District (“Landlord” and together with Tenant, the “Parties”).

RECITALS

WHEREAS, Landlord and Tenant entered into that certain Lease Agreement dated October 1, 2020 (the “Lease”), whereby Landlord leased to Tenant certain real property;

WHEREAS, the Initial Term expired on September 30, 2023, and, notwithstanding such expiration, the Parties extended the Term by mutual performance thereunder; and,

WHEREAS, the Parties mutually desire to document such extension, further extend the Term, and amend the Lease as otherwise set forth below.

AGREEMENT

NOW THEREFORE, in consideration of the mutual covenants and promises of the Parties and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Capitalized Terms.** Any capitalized terms used but not otherwise defined herein shall have the same meaning as such terms in the Lease.
2. **Term.** As of the Effective Date, the Lease is hereby renewed for an additional term of three (3) years, through October 31, 2026.
3. **Amendment to Section 4, Rent and Payment Terms.** As of the Effective Date, the Rent is hereby increased to \$2,980.88. Section 4(c) is hereby deleted in its entirety and replaced with the following:

“The monthly Rent shall increase by ~~3~~5% annually, upon November 1st of each year.”

The following is hereby added as Section 4(d):

“d. **No Referral Contingency.** The Parties agree that the benefits to each hereunder do not require, are not payment for, and are in no way contingent upon the admission, referral, or any other arrangement for the provision of any item or service offered by either Party in any facility, controlled, managed, or operated by any Party. Each of the Parties expressly acknowledges and agrees that it has been and continues to be its intent to comply fully with all federal, state, and local laws, rules, and regulations. It is not the purpose nor is it a requirement of this Lease to offer or receive any remuneration or benefit of any nature or to solicit, require, induce, or encourage the referral of any patient, the payment for which may be made in whole

or in part by Medicare, Medicaid or other payor. No payment made or received under this Lease is in return for the referral of patients or in return for the purchasing, leasing, ordering, or arranging for or recommending the purchasing, leasing, or ordering of any goods, service, item, or product for which payment may be made in whole or in part under Medicare, Medicaid or other payor. No Party shall make or receive any payment that would be prohibited under state or federal law.”

4. **Amendment.** This Amendment may not be amended, modified or supplemented, except upon the execution and delivery of a written instrument executed by the Parties.
5. **Entire Agreement.** This Amendment supersedes and replaces all prior agreements between the Parties related to the subject matter hereof.
6. **Full Force and Effect.** All other terms and conditions of the Lease shall remain in full force and effect.
7. **Counterparts.** This Amendment may be executed in one or more counterparts (including by facsimile, PDF or other electronic means), each of which will be deemed an original and all of which together will constitute one and the same agreement.

IN WITNESS HEREOF, the Parties have executed this Amendment as of the Effective Date.

Tubac Fire District

By: _____
Name: _____
Its: _____
Date: _____

Air Methods Corporation

By: _____
Name: _____
Its: _____
Date: _____

Board Action Request

SUBJECT: Project Delivery Method

DATE: October 25, 2023

FROM: Ben Guerrero Fire Chief

Background: Tubac Fire recently posted a request for proposal for an architect for the Tubac Fire Station #1 replacement project. With the selection process nearing, we have come to a crossroads. We are at a critical point in the progression of the project, and we need to identify our next step in the process. The project delivery method is critical in determining a path forward.

After reviewing CORE construction's presentation and based on USDA Rural Development preference, I would recommend we utilize a construction manager at risk method (CmaR). It is my recommendation that we post a request for proposal for a construction company as soon as possible as they are a vital part of the design and engineering phase.

Fiscal Impact: None

Alternate Option: None

Staff Recommendation: Staff recommends we utilize a construction manager at risk delivery method for the Tubac Fire Station #1 project.

Proposed Motion: Move to approve the Tubac Fire Station #1 project move forward using a CMAr project delivery method and approve the fire chief to post a request for proposal in search of a construction company.

Attachment: None