



TUBAC FIRE DISTRICT

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REGULAR MEETING OF THE BOARD OF DIRECTORS

The Tubac Fire District Board of Directors will meet in regular session on March 29, 2023, at 1:30 pm. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board may consider any item on this agenda in any order and at any time during the meeting. The Governing Board may convene into Executive Session for discussion or consultation for legal advice with its attorney regarding any item on this agenda, in accordance with A.R.S. § 38-431.03(A)(3).

Members of the public may attend the meeting in person, by viewing the livestream on the Tubac Fire District Facebook page, or by telephone by calling (346) 248-7799 and entering the Webinar ID, 864 6995 0206, if prompted.

NOTE: Executive Sessions are CONFIDENTIAL pursuant to A.R.S. § 38-431.03(C). Members of the public may not participate in Executive Sessions. Any Executive Session will take place through a remote method that is separate from the public conference call.

Members of the public who are not able to attend the meeting in person, may submit comments to the Board by email. The emails will be read out loud during the meeting. Please email any comments to nlindsey@tubacfire.org. Emails must be received no later than 5pm the day before the meeting and must include your full name as well as your phone number (to allow District staff to contact you with any questions).

Agenda

1. Call to order and Pledge of Allegiance
2. Roll call of Board Members
3. Report from Board Members
4. Reading of public comments submitted via email.
5. Call to the Public: "This is the time for the public to comment on items related to the Fire District. Members of the Board may not discuss items that are not on the agenda. Therefore, the Fire Board is not permitted to discuss or take action on any items raised in the Call to the Public which is not on the agenda due to restrictions of the Open Meeting Law; however, individual Board members are permitted to respond to criticism directed to them. Otherwise, the Board has discretion to direct the Fire Chief to review the matter or that the matter is placed on a future agenda. Those wishing to address the Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board on an oral presentation. If no time is specified, the presumed time limit will be 3 minutes per person. The Fire Board Chair may adjust time limitations and all individuals desiring to address the Fire Board will have the same opportunity."
6. Correspondence
7. Chair's Report
8. Chief and Staff Report
 - a. Operations Update
 - b. Training
 - c. Wildland Update

- d. Administration Update
- 9. Monthly Financial Report for February 2023
- 10. Consent Agenda
 - a. Approval of minutes from February 22, 2023
 - b. Approval of monthly financial reports
- 11. Discussion and Possible Action to Approve the Chair to Sign Correspondence to Bank of America Regarding Updated Authorized Account Signatures. (Req: Dahl)
- 12. Discussion and Possible Action to increase purchasing and signing approval level allocated to Fire Chief from \$5,000 to \$10,000. (Req: Wisdom)
- 13. Discussion and Possible Action to approve purchase of a new staff vehicle. (Req: D.C. Rivera)
- 14. Discussion and Possible Action to end the current association with attorney Sam Coppersmith and seek an on-call relationship with attorneys' resident in the Tubac Fire District who can provide services as needed at a reasonable rate. (Req: Benequista)
- 15. Fire Station 1 Items
 - a. Discussion and Possible Action to enlist a licensed real estate broker to investigate purchasing the narrow strip of vacant property adjacent and south of Tubac Station 1 at "fair market value" from the Harrison Group (or whoever is the current legal owner). (Req: Bohman)
 - b. Discussion and Possible Action to correct fundamental problems with the Taj Mahal v3 FS1 concept drawing submitted with the WSM letter dated January 17, 2023 (submitted to BOD January 25, 2023). (Req: Benequista)
 - c. Discussion on planning for the construction of a new Tubac Fire Station #1 and Possible Action for preliminary work by WSM architects based on the initial contract between TFD and WSM Architects. (Req: Bohman)
- 16. EXECUTIVE SESSION: pursuant to Arizona Revised Statutes §38-431.03(A)(1), for the purpose of discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of public officer, appointee, or employer of any public body re: Interim Fire Chief Benjamin Guerrero. (Req: Dahl)
- 17. Discussion and Possible Action to approve Fire Chief employment contract with Interim Fire Chief Ben Guerrero. (Req: Dahl)
- 18. Future Agenda Items
- 19. Next meeting: April 26, 2023, at 1:30 p.m.
- 20. Adjourn meeting.

Notice of Meeting (Agenda) dated and posted March 27, 2023, by 5:00 p.m. local time by N. Lindsey.

If any disabled person needs any type of accommodation, please notify the Tubac Fire District prior to the scheduled meeting time.